



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/2/2018 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:45 AM **Departure:** 2:00 PM

CCLC-29631

Duluth Premier Academy

2702 Peachtree Industrial Blvd. Duluth, GA 30097 Gwinnett County
 (770) 495-0073 info@core-kids.com

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
 Fax: (912) 544-9425
 kati.cosby@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
04/02/2018	Complaint Investigation & Licensing Study	Good Standing
10/11/2017	Monitoring Visit	Good Standing
02/28/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants and One Year Olds	1	4	C	12	C	NA	NA	Floor Play, Feeding
Main	B 2R	One Year Olds	2	9	C	15	C	NA	NA	Free Play
Main	C 3R	Five Year Olds	2	7	C	14	C	NA	NA	Music
Main	D 4R	One Year Olds and Two Year Olds and Three Year Olds	3	15	C	18	C	NA	NA	Lunch
Main	E 1L	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Lunch
Main	F 2L	Three Year Olds and Four Year Olds	2	12	C	21	C	29	C	Centers
Main	G 4L	Six Year Olds and Over	2	14	C	29	C	41	C	Circle Time
Main	Gym	Six Year Olds and Over	1	15	C	24	C	33	C	Outside

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 183

Total # Children this Date: 88

Total Capacity @35 sq. ft.: 154


Total Capacity @25 sq. ft.: 183

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A infant	71	C
Main	PG B	146	C

Comments

Consultant left a One Day letter.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
---	---

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.decals.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov	

Janet Kim, Program Official

Date

Kati Cosby, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/2/2018 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:45 AM **Departure:** 2:00 PM

CCLC-29631

Duluth Premier Academy

2702 Peachtree Industrial Blvd. Duluth, GA 30097 Gwinnett County
(770) 495-0073 info@core-kids.com

Mailing Address
Same

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
Fax: (912) 544-9425
kati.cosby@dec.al.ga.gov

The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined, based on review of records, that classrooms 1R, 2R, 3R and 1L did not have current lesson plans available.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 4/9/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultants observations that on the back left fence a five inch gap between the chain link fence and the white fence at the garden.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/23/2018

Recited on 4/2/2018

Correction Deadline: 10/11/2017

Corrected on 4/2/2018

.26(9) Previous citation was corrected in that playgrounds A and B were observed to be clean and well maintained on this date. The Consultant discussed with the Director that the Garden area, that is currently closed, needed to be maintained before children were permitted in the area. The Director will submit pictures of the area before allowing children to resume access to the area.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined, based on review of records, that the Center did not maintain Emergency Medical Information on the vehicle for three children being transported to or from the Center. The Director corrected the citation during the visit and all emergency medical information is in the transportation binders.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/4/2018**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 10/11/2017****Corrected on 4/2/2018**

.30(1)(b)2 - Previous citation was corrected in that the Consultant observed the classrooms to maintain a chart on the wall over the cots that are numbered and each child is assigned a cot number.

Staff Records**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/18/2016	
Staff # 2	Met
Date of Hire: 07/25/2016	
Staff # 3	Met
Date of Hire: 02/28/2011	
Staff # 4	Met

Date of Hire: 09/01/2016

Staff # 5 Met

Date of Hire: 08/29/2016

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Date of Hire: 08/02/2013

Staff # 9 Met

Date of Hire: 02/22/2017

Staff # 10 Met

Date of Hire: 11/16/2015

Staff # 11 Met

Date of Hire: 10/19/2015

Staff # 12 Met

Date of Hire: 11/16/2009

Staff # 13 Met

Date of Hire: 08/02/2016

Staff # 14 Met

Date of Hire: 01/06/2017

Staff # 15 Met

Date of Hire: 09/24/2012

Staff # 16 Met

Date of Hire: 02/16/2018

Staff # 17 Met

Date of Hire: 02/15/2018

Staff # 18 Met

Date of Hire: 03/07/2014

Staff # 19 Met

Date of Hire: 10/07/2013

Staff # 20 Met

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Date of Hire: 08/04/2015

Staff # 21 Met

Date of Hire: 08/02/2013

Staff # 22 Met

Date of Hire: 01/01/2018

Staff # 23 Met

Date of Hire: 10/19/2015

Staff # 24 Met

Date of Hire: 07/31/2017

Staff # 25 Met

Date of Hire: 10/11/2010

Staff # 26 Met

Date of Hire: 07/25/2014

Staff # 27 Met

Staff # 28 Met

Date of Hire: 05/18/2015

Staff # 29 Met

Date of Hire: 09/12/2016

Staff Credentials Reviewed: 29

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined, based on review of records, that an employee hired on February 16, 2018 did not have a local background check on file and had not completed the fingerprinting process.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 4/3/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.