



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/7/2021 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 12:30 PM

CCLC-29222

Little Prodigies Child Development Center

170 Park Avenue Athens, GA 30601 Clarke County
(706) 850-8797 karen.littleprodigieschildcare@gmail.com

Regional Consultant

Kelly Jones

Phone: (770) 357-7062
Fax: (770) 357-7061
kelly.jones@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
04/07/2021	Monitoring Visit	Good Standing
10/15/2020	Licensing Study	Good Standing
12/05/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	11	C	NA	NA	
Main	1R	Infants and One Year Olds	2	9	C	10	C	NA	NA	Nap,Free Play,Diapering,Tr ansitioning
Main	2R	One Year Olds	2	12	C	17	C	NA	NA	Diapering,Transit ioning,Outside
Main	3R	One Year Olds and Two Year Olds and Three Year Olds	3	16	C	28	C	NA	NA	Transitioning,Out side
Main	4R	Three Year Olds and Four Year Olds	2	16	C	35	C	NA	NA	Transitioning,Out side
Total Capacity @35 sq. ft.: 101						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 53			Total Capacity @35 sq. ft.: 101			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A 6wks- 2 years	32	C
Main	Playground B 3-5 years	35	C

Comments

A virtual inspection was conducted on April 7, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. The program was in compliance with the Executive Order issued on March 31, 2021 and was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Karen Henderson, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date. Consultant also discussed fluffing and redistributing mulch especially after it rains.

Correction Deadline: 10/25/2020

Corrected on 4/7/2021

.26(8) - The previous citation was observed to be completed on this date. Consultant observed the required six inches of resilient surface around the swings and fall zones on playground B.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through on this date. Staff stated knowledge of proper diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Staff stated knowledge of appropriate discipline procedures. Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 36

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 03/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 11/10/2020

Staff # 3 Not Met
"Missing/Incomplete Components"
 .09-Criminal Records Check Missing

Staff # 4 Met
 Date of Hire: 02/01/2021

Staff # 5 Met
 Date of Hire: 01/25/2021

Staff # 6 Met
 Date of Hire: 02/01/2021

Staff # 7 Met
 Date of Hire: 03/24/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met
 Date of Hire: 01/19/2021

Staff # 9 Met
 Date of Hire: 03/01/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met
 Date of Hire: 02/15/2021

Staff # 11 Met
 Date of Hire: 07/30/2020

Staff # 12 Met
 Date of Hire: 02/01/2021

Staff # 13 Met
 Date of Hire: 02/01/2021

Staff # 14 Met
 Date of Hire: 01/13/2021

Staff # 15 Met
 Date of Hire: 02/23/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met
 Date of Hire: 10/29/2018

Staff # 17 Date of Hire: 11/05/2020	Met
Staff # 18 Date of Hire: 06/13/2016	Met
Staff # 19 Date of Hire: 03/16/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 20 Date of Hire: 10/09/2020	Met
Staff # 21 Date of Hire: 08/15/2016	Met
Staff # 22 Date of Hire: 02/15/2021	Met
Staff # 23 Date of Hire: 03/09/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 03/02/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 25 Date of Hire: 11/28/2020	Met
Staff # 26 Date of Hire: 02/23/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27 Date of Hire: 06/26/2018	Met
Staff # 28 Date of Hire: 02/01/2021	Met
Staff # 29 Date of Hire: 04/01/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30 Date of Hire: 03/17/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 31	Met
Date of Hire: 01/05/2021	
Staff # 32	Met
Date of Hire: 10/13/2014	
Staff # 33	Met
Date of Hire: 10/23/2020	
Staff # 34	Met
Date of Hire: 02/10/2021	
Staff # 35	Met
Date of Hire: 09/14/2020	
Staff # 36	Met
Date of Hire: 11/10/2020	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Comment

35 of 36 Criminal record checks were observed to be complete.

Comment

Director provided 21 file(s) for employees hired since last visit October 15, 2020.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff # 3, service date January 7, 2021 did not have evidence of being ported electronically prior to being present on the premises or working with children. Staff # 3 was electronically ported on April 8, 2021 by the director. Staff # 3 was not present at the center while the virtual visit was conducted. Staff began providing services on January 7, 2021.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review to ensure CRC rules are maintained.

Correction Deadline: 4/8/2021

591-1-1-.33 Staff Training	Met
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Correction Deadline: 11/14/2020

Corrected on 4/7/2021

.33(4) - The previous citation was observed to be corrected on this date. Consultant observed the required 4 hours of nutrition training on file.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the virtual walk through on this date. The program is in compliance with the Executive Order issued on March 31, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.