



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/11/2017 **VisitType:** Licensing Study

Arrival: 9:10 AM

Departure: 12:50 PM

CCLC-29210

The Goddard School Atlanta Buckhead

3525 Piedmont Rd. Building 7, Suite 110 Atlanta, GA 30305 Fulton County
 (404) 467-7577 atlantaga@goddardschools.com

Mailing Address
 Same

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802
 Fax: (678) 891-5904
 shannon.curtis@decal.ga.gov

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/11/2017	Licensing Study	Good Standing	
02/27/2017	Monitoring Visit	Good Standing	
09/07/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A:5L	Two Year Olds	2	10	C	16	C	NA	NA	Centers
Main	B:4L	Two Year Olds	2	5	C	16	C	NA	NA	Music,Circle Time
Main	C:3L	One Year Olds	2	6	C	11	C	NA	NA	Outside
Main	D:2L	One Year Olds	2	7	C	11	C	NA	NA	Diapering,Free Play
Main	E:1L	Infants	2	7	C	10	C	NA	NA	Floor Play,Feeding
Main	F:1R	Three Year Olds	2	16	C	22	C	NA	NA	Outside
Main	G:2R	PreK	2	15	C	22	C	NA	NA	Breakfast
Main	H:3R	PreK	2	14	C	23	C	NA	NA	Art
Main	I:4R	Infants	2	6	C	14	C	NA	NA	Free Play,Floor Play
Main	J:5R	Two Year Olds	3	8	C	12	C	NA	NA	Circle Time
Main	K: 6R	Three Year Olds	3	15	C	19	C	NA	NA	Centers,Breakfast
Main	L: 7R Gym		0	0	C	21	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 197

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 109

Total Capacity @35 sq. ft.: 197

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Preschool	24	C

Comments


The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on February 27, 2017.

Consultant observed Emergency Preparedness Plan and proof of liability insurance with Specht Insurance Co. on this date.

Consultant provided information for the new requirements for the comprehensive background check on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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 <p>Sign up Today! www.qualityrated.dec.ga.gov Any Licensed Program Eligible to Participate Free Approved Training Free Technical Assistance Eligible for \$1,000 Materials Mini Grant 1, 2, 3 Star Rated Programs Receive Bonus Packages Great Marketing Tool Raises the Bar in Child Care For More Information: Email: QualityRated@dec.ga.gov or Call: 855-800-7747</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lisa Stewart, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed evidence of monthly fire drills conducted as of September 14, 2017 on this date.

Correction Deadline: 10/16/2017

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/01/2017	
Staff # 2	Met
Date of Hire: 08/01/2017	
Staff # 3	Met
Date of Hire: 09/12/2016	
Staff # 4	Met
Date of Hire: 09/06/2010	
Staff # 5	Met
Date of Hire: 02/27/2018	
Staff # 6	Met
Date of Hire: 08/05/2013	
Staff # 7	Met
Date of Hire: 07/31/2015	
Staff # 8	Met

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Date of Hire: 06/06/2016

Staff # 9 Met

Date of Hire: 04/17/2010

Staff # 10 Met

Date of Hire: 07/01/2016

Staff # 11 Met

Date of Hire: 04/28/2015

Staff # 12 Met

Date of Hire: 08/01/2014

Staff # 13 Met

Date of Hire: 08/06/2012

Staff # 14 Met

Date of Hire: 08/22/2016

Staff # 15 Met

Date of Hire: 08/01/2017

Staff # 16 Met

Date of Hire: 01/14/2010

Staff # 17 Met

Date of Hire: 08/01/2017

Staff # 18 Met

Date of Hire: 05/26/2017

Staff # 19 Met

Date of Hire: 02/15/2016

Staff # 20 Met

Date of Hire: 10/17/2016

Staff # 21 Met

Date of Hire: 10/24/2016

Staff # 22 Met

Date of Hire: 09/12/2016

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete for all staff on this date.

Comment

The Assistant Director provided seven new employee files hired since last visit on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-100% Certified First Aid & CPR

Comment

Reminder-Replace/Add Item expired ointments as needed.

591-1-1-.33 Staff Training **Met**

Comment

Observed - Documentation Of Health and Safety Orientation and ten clock hours of annual training on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 2/27/2017

Corrected on 10/11/2017

Previous citation corrected. Consultant observed adequate staff:child ratios for children in care on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision