



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2019 **VisitType:** Monitoring Visit **Arrival:** 8:35 AM **Departure:** 11:15 AM

CCLC-29155

Legacy Academy Suwanee Dam

5558 Suwanee Dam Rd. Suwanee, GA 30024 Gwinnett County
 (678) 546-7255 lasuwanedam@legacyacademy.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/29/2019	Monitoring Visit	Good Standing	
04/02/2019	Complaint Closure	Good Standing	
04/02/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-6wks-12 mnths	Infants and One Year Olds	2	7	NC	15	C	NA	NA	Floor Play, Feeding, Diapering
Main	B-2L-12-18mnths		0	0	C	15	C	NA	NA	
Main	C-3L-18-24 mnthshs	One Year Olds	2	8	C	20	C	NA	NA	Free Play
Main	D-middle Left	PreK	2	21	C	25	C	NA	NA	Centers
Main	E-3yrs-Middle	Three Year Olds	1	6	C	25	C	NA	NA	Transitioning, Circle Time
Main	F-3yrs-Middle Right	PreK	2	21	C	25	C	NA	NA	Centers
Main	G-2R-4 yrs	Three Year Olds	1	8	C	35	C	NA	NA	Clean Up
Main	H-1R	Four Year Olds	1	16	C	35	C	NA	NA	Circle Time, Transitioning
Main	I-4L-24-35 mnths	Two Year Olds	1	8	C	25	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 220						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 95			Total Capacity @35 sq. ft.: 220			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-6wks-2 yrs	26	C
Main	B-5-12 yrs	74	C
Main	C-3-4 yrs	97	C

Comments

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: Developed This Date 08/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Mary Turner, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/29/2019 **VisitType:** Monitoring Visit **Arrival:** 8:35 AM **Departure:** 11:15 AM

CCLC-29155

Legacy Academy Suwanee Dam

5558 Suwanee Dam Rd. Suwanee, GA 30024 Gwinnett County
(678) 546-7255 lasuwaneedam@legacyacademy.com

Mailing Address
Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Correction Deadline: 4/2/2019

Corrected on 8/29/2019

.25(13) - The previous citation is corrected on this data as no hazards were observed to be accessible to children.

Technical Assistance

591-1-1-.25(8) - Consultant discussed with provider to ensure that unused outlets in surge protectors have safety covers.

Correction Deadline: 8/29/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were present on the playground:

Playground A and Playground C: Gaps measuring one to one and one half inches were present between the "pour and play" rubber surfacing and the sidewalk causing exposed sharp edges of concrete.

Playground B: Exposed sharp edges of concrete were present on the cement surrounding the basketball hoop and the gate leading the the patio.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/29/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current/completed inspection was observed for the bus used for routine transportation and field trips (Tag Number PB5820) on 7/30/2019.

Bus with tag number DGC185 used for field trips was not present for inspection as it was at the Program's other location in Roswell. Inspection report observed complete on 7/12/2019.

An additional bus remains on the property with no tag. Program stated this vehicle has not been used in over a year. The program has plans to have the vehicle removed from the property.

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of record that the following arrival and departure times were not documented:

June 11, 2019: Arrival and departure times were not documented for a field trip to The Center for Puppetry Arts.

July 17, 2019: Arrival times were not documented for a field trip to Lunar Mini Golf and Settles Bridge Park.

June 18, 2019: Arrival times were not documented for a field trip to The Center for Puppetry Arts.

June 25, 2019: Departure times were not documented for a field trip to Skate Country.

June 26, 2019: Departure times were not documented for a field trip to Build A Bear.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 8/30/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/11/2017	
 Staff # 2	 Met
Date of Hire: 08/03/2009	
 Staff # 3	 Met
Date of Hire: 11/30/2016	
 Staff # 4	 Met
 Staff # 5	 Met
Date of Hire: 07/22/2019	
 Staff # 6	 Met
Date of Hire: 09/10/2012	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that one new employee with start date of 5/28/2019 did not have valid evidence of CPR and First Aid Training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 9/28/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one new employee with start date of 5/28/2019 did not complete Health and Safety Training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/28/2019**Defer**

591-1-1-.33(6)- Citation is deferred on this date as annual training 2018 will be reviewed on the center's next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 2/8/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Adequate supervision observed on this date.

Comment

Discussed combining children of mixed ages.