



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/18/2020    **VisitType:** Licensing Study    **Arrival:** 10:15 AM    **Departure:** 1:45 PM

**CCLC-29155**

**Legacy Academy Suwanee Dam**

5558 Suwanee Dam Rd. Suwanee, GA 30024 Gwinnett County  
 (678) 546-7255 lasuwanedam@legacyacademy.com

**Regional Consultant**

Mandi Sloan

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**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/18/2020	Licensing Study	Good Standing	
09/19/2019	Complaint Closure	Good Standing	
09/19/2019	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-6wks-12 mnths	Infants	1	4	C	15	C	NA	NA	Floor Play,Nap
Main	B-2L-12-18mnths	One Year Olds	1	3	C	15	C	NA	NA	Floor Play
Main	C-3L-18-24 mnthshs	One Year Olds	1	6	C	20	C	NA	NA	Free Play
Main	D-middle Left	PreK	2	18	C	25	C	NA	NA	Circle Time,Transitioning
Main	E-3yrs-Middle	Three Year Olds	2	13	C	25	C	NA	NA	Art,Clean Up
Main	F-3yrs-Middle Right	PreK	2	21	C	25	C	NA	NA	Centers
Main	G-2R-4 yrs	Three Year Olds and Four Year Olds	1	8	C	35	C	NA	NA	Circle Time
Main	H-1R	Four Year Olds and Five Year Olds	1	16	C	35	C	NA	NA	Centers
Main	I-4L-24-35 mnths	Two Year Olds	1	7	NC	25	C	NA	NA	Transitioning,Ce nters

Total Capacity @35 sq. ft.: 220

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 96

Total Capacity @35 sq. ft.: 220

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-6wks-2 yrs	26	C
Main	B-5-12 yrs	74	C
Main	C-3-4 yrs	97	C

## Comments

The purpose of today's visit was to conduct a licensing study and to follow upon the visit conducted on September 19, 2019.

Plan of Improvement: To Be Submitted 03/03/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Mary Turner, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.25(13) - Consultant discussed with provider to ensure items that may be hazardous are kept out of the reach of children.

**Correction Deadline: 2/18/2020**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 10/3/2019**

**Corrected on 2/18/2020**

**.26(9) - The previous citation was corrected on this date as the playground was observed to be kept clean and free from hazards. Further, the gaps between the "pour and play" surface and the sidewalk have been filled with resilient surface and there are no longer areas of exposed sharp edges of concrete. Consultant discussed with provider to ensure these areas are maintained once the playground is no longer flooded from recent rain storms.**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**  
Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**  
Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**  
Documentation for medication dispensing observed complete.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**  
Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)** **Not Met**

**Finding**  
591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that four seats bottoms on bus with tag number DGC 185 are not in safe repair as they have come loose from the metal framing.

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**Correction Deadline: 2/19/2020**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**  
Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 9** **Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 08/11/2017

Staff # 2 Date of Hire: 08/03/2009	Met
Staff # 3 Date of Hire: 11/30/2016	Met
Staff # 4 Date of Hire: 09/30/2019	Met
Staff # 5 Date of Hire: 08/03/2009	Met
Staff # 6 Date of Hire: 08/03/2009	Met
Staff # 7 Date of Hire: 07/22/2019	Met
Staff # 8 Date of Hire: 09/10/2012	Met
Staff # 9 Date of Hire: 11/25/2019	Met

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided eight file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Not Met**

**Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that staff member # 20 with a documented date of hire of October 20, 2019 and staff member # 16 with a documented date of hire of September 30, 2019 did not have valid evidence of CPR and First Aid Training.

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**Correction Deadline: 3/3/2020**

**Recited on 2/18/2020**

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 9/20/2019**

**Corrected on 2/18/2020**

**.33(3) - The previous citation was corrected on this date as each staff member with direct care responsibilities had completed the required health and safety orientation.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.