



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/31/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:00 AM

**CCLC-29130**

**First Baptist Church Afterschool Program**

95 West Morse Street Forsyth, GA 31029 Monroe County  
 (478) 994-5240 carlaniblett@fbcforseyth.com

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/31/2021	Licensing Study	Good Standing	
10/22/2020	Monitoring Visit	Good Standing	
10/17/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Classroom 1 (101A Back)		0	0	C	14	C	NA	NA	
Main	Classroom 2 (101A Right)		0	0	C	12	C	NA	NA	
Main	Classroom 3 (201A)		0	0	C	16	C	NA	NA	
Main	Classroom 4 (202A)		0	0	C	15	C	NA	NA	
Main	Fellowship Hall		0	0	C	57	C	NA	NA	
Main	Library (Special Use)		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 90						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Playground Limitations			
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Plgd	30	C

**Comments**

An Administrative Review was conducted on March 31, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on April 15, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Carla Niblett, Program Official

Date

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Laura Johnson, Consultant

Date



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### Findings Report

**Date:** 3/31/2021 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 11:00 AM

#### CCLC-29130

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards were observed accessible to the children in care during a virtual visit on April 15, 2021.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The mulch on the playground appeared to be well maintained. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

The program only provides snack for Afterschool Children. The Center menu met USDA guidelines during administrative review on this date.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

No children enrolled who require diapering. School age children attend only for after school hours.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. There were no children present during a virtual walk through on April 15, 2021. Hand washing was not directly observed during the virtual walk through. Hand washing supplies were observed, and hand washing practices were discussed with the Director on this date. Proper hand washing of children and staff was discussed with the Director on this date.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

591-1-1-.21(1)(p) - The center's Emergency Preparedness Plan were discussed with the Director during a virtual visit on April 15, 2021. The Emergency Preparedness Plan were reviewed and the consultant spoke with the Director about regularly reviewing the plans and making updates as needed.

**Correction Deadline: 4/5/2021**

## Safety

### 591-1-1-.11 Discipline(CR)

**Met**

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic on April 15, 2021. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

### 591-1-1-.36 Transportation(CR)

**Technical Assistance**

#### Technical Assistance

591-1-1-.36(7)(b) - requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached.

The consultant spoke with the Director about ensuring that all children's vehicle emergency medical information forms include the name and telephone number of the child's doctor as required. One out of five children's vehicle emergency medical information forms were missing the name and phone number of the child's doctor during an administrative review on this date.

**Correction Deadline: 4/1/2021**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

**Met**

#### Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

## Staff Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/01/2020	
Staff # 2	Met
Date of Hire: 01/08/2021	
Staff # 3	Met
Date of Hire: 03/01/2020	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/01/2019	

**Staff Credentials Reviewed: 1**

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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Correction Deadline: 10/22/2020**

**Corrected on 3/31/2021**

**.09(1)(a) - This citation was corrected. A review of records showed that all employees had a valid and current satisfactory Comprehensive Records Check Determination on file.**

**Correction Deadline: 10/22/2020**

**Corrected on 3/31/2021**

**.09(1)(c) - This citation was corrected. A review of records showed that all employees had a valid and current satisfactory Comprehensive Records Check Determination on file.**

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on March 31, 2021.

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

There were no children present during a virtual visit on April 15, 2021. Proper ratios and classroom capacities were discussed with the Director on this date.

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

There were no children present during a virtual visit on April 15, 2021. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.