



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/19/2018    **VisitType:** Licensing Study    **Arrival:** 3:30 PM    **Departure:** 4:30 PM

**CCLC-29130**

**First Baptist Church Afterschool Program**

95 West Morse Street Forsyth, GA 31029 Monroe County  
 (478) 994-5240 carlaniblett@fbcforseyth.com

**Regional Consultant**

Ashley Cunningham

Phone: (866) 374-9389

Fax: (866) 375-0880

Ashley.Cunningham@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 03/19/2018                         | Licensing Study  | Good Standing |  |
| 08/11/2017                         | Monitoring Visit | Good Standing |  |
| 02/08/2017                         | Licensing Study  | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room                  | Age Group              | Staff                          | Children | NC/C | Max 35 SF.  | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                      |
|--------------------------------|-----------------------|------------------------|--------------------------------|----------|------|---|--------------|------------|--------------|----------------------------|
| Main                           | Fellowship Hall       | Six Year Olds and Over | 1                              | 10       | C    | 57  | C            | NA         | NA           | Free Play, Homework, Snack |
| Main                           | Library (Special Use) |                        | 0                              | 0        | C    | 26  | C            | NA         | NA           |                            |
| Total Capacity @35 sq. ft.: 50 |                       |                        | Total Capacity @25 sq. ft.: 0  |          |      | Building @35 capacity limited by Insufficient Toilets/Sinks |              |            |              |                            |
| Total # Children this Date: 10 |                       |                        | Total Capacity @35 sq. ft.: 50 |          |      | Total Capacity @25 sq. ft.: 0                               |              |            |              |                            |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | Main Plgd  | 30                   | C                     |

**Comments**

All staff must have a comprehensive background by October 1, 2018

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Carla Niblett, Program Official

Date

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Ashley Cunningham, Consultant

Date



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### Findings Report

**Date:** 3/19/2018 **VisitType:** Licensing Study

**Arrival:** 3:30 PM

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#### CCLC-29130

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

#### 591-1-1-.08 Children's Records

Met

##### Comment

Records were observed to be complete and well organized for five children files.

### Facility

#### 591-1-1-.06 Bathrooms

Met

##### Comment

Bathrooms observed to be clean and well maintained.

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

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|  |            |
|--|------------|
| <b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b> | <b>Met</b> |
|--|------------|

**Comment**

No hazards observed accessible to children on this date.

**Comment**

591-1-1-.25(8) The electrical outlets have safety tamper resistant design.

**Correction Deadline: 3/19/2018**

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.26 Playgrounds(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Playground observed to be clean and in good repair.

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.18 Kitchen Operations</b> | <b>Met</b> |
|---------------------------------------|------------|

**Comment**

Kitchen appears clean and well organized.

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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|  |            |
|--|------------|
| <b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b> | <b>N/A</b> |
|--|------------|

**Comment**

There are no diapered children enrolled in the program.

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|                                |            |
|--------------------------------|------------|
| <b>591-1-1-.17 Hygiene(CR)</b> | <b>Met</b> |
|--------------------------------|------------|

**Comment**

Staff were observed to remind children to wash hands.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.20 Medications(CR)</b> | <b>N/A</b> |
|------------------------------------|------------|

**Comment**

No medication is dispensed.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.13 Field Trips(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Center does not participate in field trips at this time.

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|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.36 Transportation(CR)</b> | <b>Met</b> |
|---------------------------------------|------------|

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

|   |
|---|
| <b>Sleeping &amp; Resting Equipment</b> |
|---|

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****N/A****Comment**

After school Only Program.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff in compliance with all applicable laws and regulations in that no criminal act, as defined under Georgia law, has been committed in the presence of the children enrolled.

**Correction Deadline: 3/19/2018**

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.