



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/11/2017 **VisitType:** Monitoring Visit

**Arrival:** 3:15 PM

**Departure:** 5:15 PM

**CCLC-28974**

**YMCA PrimeTime at Pine Grove Elementary**

4175 River Rd. Valdosta, GA 31605 Lowndes County  
(229) 244-4646 rgaytan@valdostaymca.com

**Regional Consultant**

Rena Keene

Phone: (912) 544-9930

Fax: (912) 544-9926

rena.keene@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/11/2017	Monitoring Visit	Good Standing	
01/26/2017	Monitoring Visit	Good Standing	
09/14/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	cafeteria	Four Year Olds and Six Year Olds and Over	7	67	C	78	C	NA	NA	Transitioning,Ce nters,Outside,Sn ack
Total Capacity @35 sq. ft.: 78						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 78			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	1 playground	78	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on previously cited rule violations. Director stated that there had been five new employees hired since last visit. All staff records were reviewed for compliance with background check requirements.

Plan of Improvement: Developed This Date 12/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Gerrlyn Herring, Program Official

Date

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Rena Keene, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-Center Clean/Well Maintained

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

#### Food Service

**Technical Assistance**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. Please ensure that the guidelines for nutrition effective October 1, 2017 are observed. Snack served during visit included Cheez-Its (whole grain) and chocolate milk for children who were over six years of age and white milk for children under six years of age.

**Correction Deadline: 12/11/2017**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

No children are enrolled who require diapering. Only school age children are served during after school hours.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Staff Remind Children Wash Hand

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Discussed-Documentation/Procedures - Director stated that no medications are administered to children in care.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Only school age children are served during after school hours.

**Staff Records**

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 08/03/2017

**Records Reviewed: 7****Records with Missing/Incomplete Components: 2**

Staff # 2 Not Met  
 Date of Hire: 10/02/2012  
"Missing/Incomplete Components"  
 .33(5)-10 Hrs. Annual Training

Staff # 3 Not Met  
 Date of Hire: 10/02/2012  
"Missing/Incomplete Components"  
 .33(5)-10 Hrs. Annual Training

Staff # 4 Met  
 Date of Hire: 08/10/2017

Staff # 5 Met  
 Date of Hire: 09/14/2017

Staff # 6 Met  
 Date of Hire: 11/28/2016

Staff # 7 Met  
 Date of Hire: 09/18/2017

**Staff Credentials Reviewed: 7****591-1-1-.09 Criminal Records Check(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09 - Please ensure that local check are completed within ten days of the date of hire.

**Comment**

Director stated that there have been five employees hired since last visit.

**591-1-1-.33 Staff Training****Defer****Defer**

591-1-1-.33(5)- Training requirements for the calendar year 2016 have already been reviewed during this calendar year. Ongoing training requirements will be re-evaluated after January 1, 2018.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

**Correction Deadline: 2/26/2017****591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision