



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/9/2019 **VisitType:** Licensing Study **Arrival:** 1:55 PM **Departure:** 3:20 PM

CCLC-28965

YMCA PrimeTime @ Westside Elementary

2470 James Road Valdosta, GA 31601 Lowndes County
 (229) 245-2289 rgaytan@valdostaymca.com

Regional Consultant

Beth Houtz

Phone: (229) 238-2130

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beth.houtz@dec.al.ga.gov

Mailing Address

P.O. Box 1301
 Valdosta, GA 31603

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 10/09/2019 | Licensing Study | Good Standing | |
| 03/25/2019 | Monitoring Visit | Good Standing | |
| 08/28/2018 | Licensing Study | Good Standing | |
| | | | Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. |
| | | | Support - Program performance is demonstrating a need for improvement in meeting rules. |
| | | | Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|---------------|---|---------------------------------|----------|------|------------|--------------|------------|--------------|---------------------|
| Main | A - lunchroom | Four Year Olds and Six Year Olds and Over | 5 | 60 | C | 140 | C | NA | NA | Transitioning,Snack |
| Main | Rm B | | 0 | 0 | C | 53 | C | 74 | C | |
| Main | Rm C | | 0 | 0 | C | 28 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 221 | | | Total Capacity @25 sq. ft.: 242 | | | | | | | |
| Total # Children this Date: 60 | | | Total Capacity @35 sq. ft.: 221 | | | | | | | |
| | | | Total Capacity @25 sq. ft.: 242 | | | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------------------|----------------------|-----------------------|
| Main | Field with asphalt track | 571 | C |

Comments

The purpose of today's visit is a licensing study. This is the first visit of the fiscal and school year. The program is an after school program housed at the local elementary school. No transportation is provided.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Ethlene Hayes, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

| | |
|---|------------|
| 591-1-1-.19 License Capacity(CR) | Met |
|---|------------|

Comment

Licensed capacity observed to be routinely met by center.

| | |
|--|------------|
| 591-1-1-.25 Physical Plant - Safe Environment(CR) | Met |
|--|------------|

Comment

No hazards observed accessible to children on this date.

| | |
|------------------------------------|------------|
| 591-1-1-.26 Playgrounds(CR) | Met |
|------------------------------------|------------|

Comment

The program does not use the school's playgrounds they use the grassy field on the inside of the track and the track. The program takes balls and other equipment outside for children in care to play with.

| |
|---------------------|
| Food Service |
|---------------------|

| | |
|---|------------|
| 591-1-1-.15 Food Service & Nutrition | Met |
|---|------------|

Comment

Center menu meets USDA guidelines.

| | |
|---------------------------------------|------------|
| 591-1-1-.18 Kitchen Operations | Met |
|---------------------------------------|------------|

Comment

Meals and Snacks are provided by America's Second Harvest in prepackaged individually wrapped packets.

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

| | |
|--|------------|
| 591-1-1-.10 Diapering Areas & Practices(CR) | Met |
|--|------------|

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

| | |
|--------------------------------|------------|
| 591-1-1-.17 Hygiene(CR) | Met |
|--------------------------------|------------|

Comment

Proper hand washing observed throughout the center.

| | |
|------------------------------------|------------|
| 591-1-1-.20 Medications(CR) | Met |
|------------------------------------|------------|

Comment

The Provider currently does not dispense/administer medication.

| |
|--------------------------------|
| Policies and Procedures |
|--------------------------------|

| | |
|--|----------------|
| 591-1-1-.21 Operational Policies & Procedures | Not Met |
|--|----------------|

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that a Fire and Safety Drill was not documented for September 2019 as required.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 10/14/2019

| | |
|-----------------------------------|------------|
| 591-1-1-.27 Posted Notices | Met |
|-----------------------------------|------------|

Comment

Observed all required posted notices.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.