



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/25/2019 **VisitType:** Licensing Study **Arrival:** 8:55 AM **Departure:** 2:50 PM

CCLC-2874

Royal Learners

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Regional Consultant

Laura Swann

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/25/2019	Licensing Study	Good Standing	
09/27/2018	Monitoring Visit	Good Standing	
03/14/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds	2	14	C	16	C	NA	NA	Circle Time
Main	1st Right- Infant	Infants	3	8	C	12	C	NA	NA	Nap,Floor Play,Feeding,Dia pering
Main	2nd Left	Three Year Olds	2	15	C	16	C	NA	NA	Outside
Main	2nd Right	One Year Olds	3	6	C	12	C	NA	NA	Floor Play
Main	3 Right	One Year Olds and Two Year Olds	2	9	C	12	C	NA	NA	Floor Play
Main	3rd Left	Four Year Olds and Five Year Olds	2	11	C	18	C	NA	NA	Circle Time
Main	4th Left	Four Year Olds	2	12	C	18	C	NA	NA	Circle Time
Main	4th Left		0	0	C	18	C	NA	NA	
Main	4th Right	One Year Olds	2	9	C	12	C	NA	NA	Free Play,Floor Play
Main	5th Right	Two Year Olds	2	12	C	17	C	NA	NA	Art
Main	6th Right	Two Year Olds	2	15	C	15	C	NA	NA	Art
Main	Middle Back Pre-K	PreK	2	11	C	22	C	NA	NA	Circle Time
Main	Middle Front		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.: 211			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 122			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant-2 Yrs.	25	C
Main	PG School-Left	57	C
Main	PG Two's Middle	20	C

Comments

Plan of Improvement: Developed This Date 02/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/ProgramsAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Rebecca Royal-Tate, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

Date: 2/25/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Correction Deadline: 10/19/2018

Corrected on 2/25/2019

.12(2) - Correction observed on this date.

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that the large flat screen television was not secured in classroom Middle Front.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 2/28/2019

Recited on 2/25/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1 Met

Child # 2 Met

Child # 3 Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were present:

4L- in back storage drawer there were staplers and staples.

5R- in a gray storage bin there were 9 sun screen bottles and 11 insect repellent bottles.

All items had the warning label "Keep out of Reach of Children"

All items were accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/25/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there were broken water faucet handles at the hand washing sinks in classrooms 1L, 2L, 4L, and 6R and no covers over the light bulbs in the bathrooms in classes 3L, and 4L. Further, it was observed that in classroom 3R on the left side wall there was a 1 inch hole in the sheet rock and on the back wall a 1/4 inch hole in the sheet rock

POI (Plan of Improvement)

The Center will repair or replace the water faucet handles, will add covers on the lighting fixtures in the bathrooms and repair the walls.

Correction Deadline: 3/1/2019

Recited on 2/25/2019

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that 6 of 8 infant feeding plans were not updated every 90 days as required.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 2/27/2019

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Staff # 1 Date of Hire: 09/21/2015	Met
Staff # 2 Date of Hire: 07/07/2017	Met
Staff # 3 Date of Hire: 11/25/2013	Met
Staff # 4 Date of Hire: 08/01/2018	Met
Staff # 5 Date of Hire: 02/19/2018	Met
Staff # 6 Date of Hire: 04/17/2017	Met
Staff # 7 Date of Hire: 09/17/2018	Met
Staff # 8 Date of Hire: 10/02/2017	Met
Staff # 9 Date of Hire: 10/06/2016	Met
Staff # 10 Date of Hire: 03/20/2018	Met
Staff # 11 Date of Hire: 06/18/2001	Met
Staff # 12 Date of Hire: 11/21/2016	Met
Staff # 13 Date of Hire: 04/24/2017	Met
Staff # 14 Date of Hire: 09/08/2014	Met
Staff # 15 Date of Hire: 02/06/2002	Met

Staff # 16	Met
Date of Hire: 08/30/2017	
Staff # 17	Met
Date of Hire: 08/01/2008	
Staff # 18	Met
Date of Hire: 02/12/2015	
Staff # 19	Met
Date of Hire: 08/15/2005	
Staff # 20	Met
Date of Hire: 08/16/2004	
Staff # 21	Met
Date of Hire: 06/20/2018	
Staff # 22	Met
Date of Hire: 02/01/2001	
Staff # 23	Met
Date of Hire: 02/22/2016	
Staff # 24	Met
Date of Hire: 08/14/2017	
Staff # 25	Met
Date of Hire: 04/09/2001	
Staff # 26	Met
Date of Hire: 02/01/2001	
Staff # 27	Met
Date of Hire: 09/26/2016	
Staff # 28	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 29	Met
Date of Hire: 03/06/2007	
Staff # 30	Met
Date of Hire: 11/04/2013	

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff #28 had not submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site by October 1, 2018.

POI (Plan of Improvement)

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. Consultant left a one day letter and reviewed with the director that staff could not be present at the facility until a satisfactory fingerprint letter from BFTS was received.

Correction Deadline: 2/25/2019**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff #28 had not completed have a valid satisfactory comprehensive records check.

POI (Plan of Improvement)

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

Correction Deadline: 2/25/2019

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Correction Deadline: 10/19/2018**Corrected on 2/25/2019****.14(2) - Correction observed on this date. Current staff had First Aid/CPR training.**

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.