



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/20/2022    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 2:30 PM

**CCLC-2869**

**Sunshine Playschool Daycare Center, Inc.**

845 Bethsaida Road Riverdale, GA 30296 Clayton County  
 (770) 909-8003 sunshineplayschool@yahoo.com

**Regional Consultant**

Yolanda Harris

Phone: (679) 739-7046

Fax:

yolanda.harris@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/20/2022	Monitoring Visit	Good Standing	
03/11/2022	Licensing Study	Good Standing	
12/30/2021	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Front Middle		0	0	C	17	C	24	C	
Main	B - Back Left	Two Year Olds	2	12	C	15	C	NA	NA	Centers
Main	C - Back Right	Infants	2	9	C	12	C	NA	NA	Floor Play
Main	D - Back Middle	Three Year Olds and Four Year Olds	2	23	C	30	C	42	C	Transitioning, Music
Total Capacity @35 sq. ft.: 74					Total Capacity @25 sq. ft.: 93					
Total # Children this Date: 44			Total Capacity @35 sq. ft.: 74			Total Capacity @25 sq. ft.: 93				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	43	C
Main	Infant/toddler	8	C

**Comments**

The Monitoring Visit was completed on September 20, 2022. The Admin Review was completed on September 20, 2022.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Brandy Dozier, Program Official

Date

Yolanda Harris, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 9/20/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM

**Departure:** 2:30 PM

**CCLC-2869**

**Sunshine Playschool Daycare Center, Inc.**

845 Bethsaida Road Riverdale, GA 30296 Clayton County  
(770) 909-8003 sunshineplayschool@yahoo.com

**Regional Consultant**

Yolanda Harris

Phone: (679) 739-7046

Fax:

yolanda.harris@decal.ga.gov

**Mailing Address**

Same

The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 3/11/2022**

**Corrected on 9/20/2022**

**.03(2) - On the date of the visit, each classroom have up to date lesson plans visible.**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**Comment**

Please monitor bathrooms for necessary supplies.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

591-1-1-.25(17) - Please ensure weeds, and vegetation is removed from playground area.

**Correction Deadline: 9/20/2022****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined that based on observation that in room D(three-year old and four-year-old classroom), the girls bathroom rear wall have peeling paint.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Consultant discussed with the directors, and the directors stated they will put an order in for repairs.

**Correction Deadline: 9/20/2022****Technical Assistance**

591-1-1-.25(8) - Please ensure all outlet covers are covered.

Consultant discussed with classroom staff and directors about outlet covers.

**Correction Deadline: 9/20/2022**

---

**591-1-1-.25 Physical Plant-Structural/Mechanical****Technical Assistance****Technical Assistance**

591-1-1-.25(4) - Please ensure that the center provide ventilation either by mechanical or natural means for the purpose of providing fresh air and controlling unpleasant odors when diapering.

**Correction Deadline: 9/20/2022**

---

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(4) - Please ensure that fencing gates are be kept closed and in good repair.

**Correction Deadline: 9/20/2022**

<b>Health and Hygiene</b>
---------------------------

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

---

**Safety**

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Please be mindful of voice tone in redirecting children.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

---

**Staff Records****Records Reviewed: 13****Records with Missing/Incomplete Components: 13**

Staff # 1

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 2

Not Met

Date of Hire: 12/17/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met  
Date of Hire: 09/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired  
  
"Missing/Incomplete Components"  
.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 4 Not Met  
Date of Hire: 09/12/2022 Reminder - Health & Safety training is required within 90 calendar days of hired  
  
"Missing/Incomplete Components"  
.14(2)-CPR missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met  
Date of Hire: 12/08/2018  
  
"Missing/Incomplete Components"  
.33(5)-10 Hrs. Annual Training

Staff # 6 Not Met  
Date of Hire: 09/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired  
  
"Missing/Incomplete Components"  
.14(2)-CPR missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 7 Not Met  
Date of Hire: 02/05/2005  
  
"Missing/Incomplete Components"  
.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 8 Not Met  
Date of Hire: 02/16/2005  
  
"Missing/Incomplete Components"  
.33(5)-10 Hrs. Annual Training

Staff # 9 Not Met  
Date of Hire: 07/31/2014  
  
"Missing/Incomplete Components"  
.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met  
  
"Missing/Incomplete Components"  
.33(5)-10 Hrs. Annual Training

Staff # 11 Not Met  
  
"Missing/Incomplete Components"  
.14(2)-CPR missing,.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 12 Not Met  
 Date of Hire: 10/07/2020  
"Missing/Incomplete Components"  
 .33(5)-10 Hrs. Annual Training

Staff # 13 Not Met  
 Date of Hire: 05/21/2019  
"Missing/Incomplete Components"  
 .33(5)-10 Hrs. Annual Training

**Staff Credentials Reviewed: 1**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**  
 Criminal record checks were observed to be complete.

---

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**  
 Criminal records checks were observed to be complete.

**Comment**  
 Director provided four file(s) for employees hired since last visit.

---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**  
 Complete first aid kits observed in center and on vehicles.

**Comment**  
 Evidence observed of 50% of center staff certified in First Aid and CPR.

**Comment**  
 Please replace/add missing/expired item(s) in first aid kit(s).

---

**591-1-1-.33 Staff Training** **Not Met**

**Comment**  
 Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**Finding**  
 91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of record that thirteen out of thirteen staff, did not have annual ten hour training of diverse training.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Consultant discussed with provider the ten hour annual training required each year.

**Correction Deadline: 10/20/2022**

---

**591-1-1-.31 Staff(CR)**

**Technical Assistance**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Technical Assistance**

591-1-1-.31(2)(c) - Please ensure that verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request

**Correction Deadline: 9/20/2022**

---

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Discussed combining children of mixed ages.

**Comment**

Discussed proper supervision: responding promptly, bathrooms and playgrounds.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 3/11/2022**

**Corrected on 9/20/2022**

**.32(7) - On this date, consultant observed that all of the children were supervised during all activities throughout the course of the visit.**