



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/12/2018 **VisitType:** Monitoring Visit

**Arrival:** 8:55 AM

**Departure:** 12:45 PM

**CCLC-28408**

**1st Creative Learning Academy**

5771 Lawrenceville Hwy Tucker, GA 30084 Gwinnett County  
 (770) 935-6500 firstcreative@att.net

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
12/12/2018	Monitoring Visit	Good Standing
01/29/2018	Monitoring Visit	Good Standing
09/07/2017	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front		0	0	C	8	C	NA	NA	
Main	B-1 Right	Infants and One Year Olds	1	4	C	13	C	NA	NA	Free Play
Main	C-2 Right	Two Year Olds	2	8	C	16	C	NA	NA	Circle Time
Main	D-Far Left	PreK	2	22	C	26	C	NA	NA	Centers
Main	E-Downstairs	Three Year Olds and Four Year Olds	1	8	C	14	C	NA	NA	Centers
Main	F-5 Left (up)		0	0	C	15	C	21	C	
Total Capacity @35 sq. ft.: 92						Total Capacity @25 sq. ft.: 98				
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 92			Total Capacity @25 sq. ft.: 98				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-infants	3	C
Main	B	45	C
Main	C-Basketball Area	15	C
Main	D	14	C

**Comments**

Reminder to be sure to port staff coming from another facility.

Plan of Improvement: Developed This Date 12/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Bibi Persaud, Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on observation that the musical instruments and books were not accessible to the children in the C-2 Right classroom. The materials were on a high shelf.

**POI (Plan of Improvement)**

The Center director will ensure there is a variety of age-appropriate toys and play materials in each room for each age group. that are stored on low, open shelves accessible to children.

**Correction Deadline: 1/11/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 1/29/2018**

**Corrected on 12/12/2018**

.25(13) - The previous citation was observed to be corrected in that no hazards were observed to be accessible. Discussed regarding ensuring that all items that read "keep out of reach of children" be kept inaccessible to children at all times.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The provider stated that no medication was dispensed since the last visit.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

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Staff # 1	Met
Date of Hire: 07/01/2009	
Staff # 2	Met
Date of Hire: 09/10/2018	
Staff # 3	Met
Date of Hire: 07/30/2018	
Staff # 4	Met
Date of Hire: 02/25/2013	

**Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

Staff # 5 Date of Hire: 08/16/2018	Met
Staff # 6 Date of Hire: 08/17/2018	Met
Staff # 7 Date of Hire: 12/12/2018	Met
Staff # 8 Date of Hire: 08/31/2018	Met
Staff # 9 Date of Hire: 11/05/2018	Met
Staff # 10 Date of Hire: 09/27/2010 <u>"Missing/Incomplete Components"</u> .31(2)(b)2.-Staff Qualifications-Education Missing	Not Met
Staff # 11 Date of Hire: 08/03/2018	Met

**Staff Credentials Reviewed: 11****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance****Technical Assistance**

591-1-1-.09(1)(j) - Discussed with the provider regarding ensuring that staff are ported to the facility before portability requirement passes. The director submitted an application for fingerprint during the visit.

**Correction Deadline: 12/12/2018**

**591-1-1-.14 First Aid & CPR Technical Assistance****Technical Assistance**

591-1-1-.14(3) - Please be sure that the vehicles which are not in regular use has the first aid supplies in the case the vehicle is needed for emergencies.

**Correction Deadline: 12/22/2018**

**591-1-1-.31 Staff(CR) Not Met****Finding**

591-1-1-.31(2)(a) requires the Center to ensure there is a designated teacher/lead caregiver for each group of children. It was determined based on a review of records that a lead teacher did not have the education credential completed.

**POI (Plan of Improvement)**

The Center will designate a qualified lead staff for this group. The provider is in the process of hiring teachers for the two classrooms.

Correction Deadline: 3/31/2019

Recited on 12/12/2018

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.