



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/22/2018 **VisitType:** Monitoring Visit **Arrival:** 12:45 PM **Departure:** 2:30 PM

CCLC-28250

Miss Julie's House

501 Osborne Street St. Marys, GA 31558 Camden County
(912) 673-7694 missjulie@tds.net

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
Fax: (478) 314-9443
jerica.davis@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
08/22/2018	Monitoring Visit	Good Standing
01/25/2018	Licensing Study	Good Standing
07/26/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A	Infants	1	5	C	5	C	NA	NA	Floor Play	
Main	Room B	Three Year Olds	1	13	C	13	C	18	C	Nap	
Main	Room C	One Year Olds	1	4	C	6	C	NA	NA	Nap	
Main	Room D	Two Year Olds	1	7	C	7	C	NA	NA	Nap	
Total Capacity @35 sq. ft.:			31			Total Capacity @25 sq. ft.:			36		
Total # Children this Date: 29			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			36		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd-Main	43	C

Comments

The purpose of today's visit is to conduct a monitoring visit.

The center does not provide transportation, field trips, swimming activities, or administer any medications.

The center is currently participating in the Quality Rated program and has earned a rating of one star.

Plan of Improvement: Developed This Date 08/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Natalie Martin, Program Official

Date

Jerica Davis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/22/2018 **VisitType:** Monitoring Visit **Arrival:** 12:45 PM **Departure:** 2:30 PM

CCLC-28250**Miss Julie's House**

501 Osborne Street St. Marys, GA 31558 Camden County
(912) 673-7694 missjulie@tds.net

Mailing Address
Same

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
Fax: (478) 314-9443
jerica.davis@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities**Met**

Correction Deadline: 1/25/2018

Corrected on 8/22/2018

.03(2) - This citation was observed to be corrected on this date. A current lesson plan was posted in each classroom.

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 1**Records with Missing/Incomplete Components: 1**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on the consultant's review of one child file that the file had an expired immunization record.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

Correction Deadline: 9/5/2018**Recited on 8/22/2018**

Facility

591-1-1-.19 License Capacity(CR)**Met****Correction Deadline: 1/25/2018****Corrected on 8/22/2018**

.19(1) - This citation was observed to be corrected on this date. The license capacity was met in each classroom.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 1/25/2018****Corrected on 8/22/2018**

.25(13) - This citation was observed to be corrected on this date. No hazards were observed to be accessible on this date.

Correction Deadline: 1/25/2018**Corrected on 8/22/2018**

.25(3) - This citation was observed to be corrected on this date. Exposed sheet rock has been covered or repaired and no paint was observed to be chipping.

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 1/25/2018****Corrected on 8/22/2018**

.26(4) - This citation was observed to be corrected on this date. A fence has been installed that measures over four feet tall.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Correction Deadline: 1/25/2018****Corrected on 8/22/2018****.27 - This citation was observed to be corrected on this date. A communicable disease chart was observed to be posted.**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 4**

Staff # 1

Not Met

Date of Hire: 07/17/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2

Met

Date of Hire: 02/06/2012

Staff # 3

Not Met

Date of Hire: 08/04/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 4

Not Met

Date of Hire: 06/25/2018

Records Reviewed: 8

Records with Missing/Incomplete Components: 4

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.24(1)-10 Yr. Work History Missing

Staff # 5

Not Met

Date of Hire: 08/07/2018

"Missing/Incomplete Components"

.24(1)-10 Yr. Work History Missing,.24(1)-Evidence of Orientation Missing

Staff # 6

Met

Date of Hire: 04/28/2009

Staff # 7

Met

Staff # 8

Met

Date of Hire: 08/15/2016

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Director provided four files for employees hired since last visit.

591-1-1-.24 Personnel Records

Not Met

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of staff records that two staff members did not have evidence of ten year employment history as required.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 8/27/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of staff records that four out of four new staff hired in the months of June, July, and August did not have evidence or orientation on file as required.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 9/5/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.