



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/25/2018 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:45 PM

CCLC-28250

Miss Julie's House

501 Osborne Street St. Marys, GA 31558 Camden County
(912) 673-7694 missjulie@tds.net

Mailing Address
Same

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

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connie.boatright@decal.ga.gov

Joint with: Jerica Davis

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/25/2018	Licensing Study	Good Standing	
07/26/2017	Monitoring Visit	Good Standing	
01/25/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A		0	0	C	5	C	NA	NA	Not In Use
Main	Room B	Three Year Olds and Four Year Olds	1	16	C	13	NC	18	C	Nap, Transitioning
Main	Room C	Infants and One Year Olds	1	4	C	6	C	NA	NA	Nap
Main	Room D	Two Year Olds	1	6	C	7	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			31			Total Capacity @25 sq. ft.: 36				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 36				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd-Main	43	C

Comments

This Licensing Study is the second regulatory visit for Miss Julie's House this 2017 - 2018 fiscal year.

The consultant reviewed all staff files and finds that each staff member has a satisfactory fingerprint criminal records determination letter on file.

The center currently has a one star Quality Rating.

Plan of Improvement: Developed This Date 01/25/2018



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Not Met****Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation and staff statements that no current lesson plans are posted in any classroom.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 1/25/2018

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 1**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on the consultant's review of four child files that one file had an expired immunization.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

Correction Deadline: 2/5/2018

Correction Deadline: 7/26/2017

Corrected on 1/25/2018

.08(6) - The previous citation is observed to be corrected on this date.

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on the consultant's observation and the director's statement that the three and four-year-old classroom has a thirty-five foot license capacity of 13 children and has 16 children present.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 1/25/2018

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on the consultant's observation that a toilet plunger was located in the bathroom in the back hallway near the kitchen and accessible to the three and four-year-old. Additionally, two trash cans was observed with no lids located in the three and four-year-old classroom and accessible to the children. Additionally, the dirty laundry bin was observed with no lid located in the infant classroom and accessible to the children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 1/25/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the consultant's observation that the sheet rock located in the infant classroom behind the rocking chair is chipping paint, has two small indents and sheet rock is exposed to the children. Additionally, the consultant observed that the sheet rock located in the infant classroom by the red and brown wooden chair is chipping paint, accessible to the children.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 1/25/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that the fence on the left front side by the seat measures 40 inches in height where 48 inches are required. Additionally, the fence located on the right front side of the building measures 43 inches in height where 48 inches are required.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 1/25/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The center director stated no medications are administered at the center.

Correction Deadline: 1/25/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

The consultant observed a thoroughly documenter fire drill log to be on file.

Correction Deadline: 1/30/2018

591-1-1-.22 Parental Access **Met**

Comment

The consultant observed a parental access notice to be posted on the parent bulletin board.

Correction Deadline: 1/25/2018

591-1-1-.27 Posted Notices **Not Met**

Finding

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on the consultant's observation that the center does not have a communicable disease chart posted.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 1/25/2018

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 7/26/2017**Corrected on 1/25/2018****.30(4) - The previous citation is observed to be corrected on this date.**

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/06/2012

Staff # 2

Met

Date of Hire: 04/28/2009

Staff # 3

Met

Staff # 4

Met

Date of Hire: 08/15/2016

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)**Met****Correction Deadline: 7/26/2017****Corrected on 1/25/2018****.09(1)(a) - The previous citation is observed to be corrected on this date.**

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records**Met****Correction Deadline: 7/31/2017****Corrected on 1/25/2018****.24(1) The previous citation is observed to be corrected on this date.**

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

Correction Deadline: 12/31/2017

Corrected on 1/25/2018

.33(3) - The previous citation is observed to be corrected on this date.

Correction Deadline: 2/28/2017

Corrected on 1/25/2018

.33(5) - The previous citation is observed to be corrected on this date.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 2/15/2017

Corrected on 1/25/2018

.31(2)(c) The previous citation is observed to be corrected on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.