



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/17/2019 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 1:30 PM

**CCLC-28234**

**Bright Minds Learning and Childcare Center**

200 Veterans Memorial Highway SW Mableton, GA 30126 Cobb County  
 (770) 948-5535 edwardsb@brightmindsbrightfutures.com

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921  
 Fax: (866) 370-1204  
 alison.benson@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/17/2019	Licensing Study	Good Standing	
03/08/2019	Monitoring Visit	Good Standing	
02/27/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	L 1L A	Infants and One Year Olds	1	5	C	12	C	NA	NA	Nap
Main	L 1R F	Five Year Olds and Six Year Olds and Over	1	16	C	21	C	NA	NA	Circle Time
Main	L 2L B	One Year Olds	2	10	C	17	C	NA	NA	Nap
Main	L 2R E	One Year Olds	2	12	C	16	C	NA	NA	Nap
Main	L 3L C	Three Year Olds	2	13	C	20	C	NA	NA	Nap
Main	L 3R D	Three Year Olds	2	13	C	20	C	NA	NA	Nap
Main	R 1L G		0	0	C	21	C	NA	NA	
Main	R 1R L	Infants	1	2	C	12	C	NA	NA	Nap,Feeding
Main	R 2L H	Two Year Olds	1	7	C	15	C	NA	NA	Nap
Main	R 2R K	Two Year Olds	1	6	C	16	C	23	C	Nap
Main	R 3L I	Four Year Olds and Five Year Olds	1	10	C	21	C	NA	NA	Circle Time
Main	R 3R J		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 212			Total Capacity @25 sq. ft.: 219							
Total # Children this Date: 94			Total Capacity @35 sq. ft.: 212				Total Capacity @25 sq. ft.: 219			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	85	C

**Comments**

Fingerprint letters observed for all staff.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Beverly Edwards, Program Official

Date

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Alison Benson, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed capacity observed to be routinely met by center.

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation, the following hazards were observed on this date:

R 3L I - 1 pair of Adult scissors and 1 adult stapler were observed to be on the counter, in reach of children in care.

L 3R D- 1 pair of Adult scissors and one bottle of soap (without a working lid) was observed on the counter, in reach of children in care.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/1/2019**

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

Playground observed to be clean and in good repair.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff state proper knowledge of diapering procedures.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>N/A</b>
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**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Field trip documentation observed to be complete.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>N/A</b>
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**Comment**

Center does not provide routine transportation during the summer months.

<b>Sleeping &amp; Resting Equipment</b>
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**Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 27****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/01/2019	
Staff # 2	Met
Date of Hire: 04/02/2018	
Staff # 3	Met
Date of Hire: 05/11/2009	
Staff # 4	Met
Date of Hire: 05/20/2009	
Staff # 5	Met
Date of Hire: 03/18/2019	
Staff # 6	Met
Date of Hire: 08/01/2017	
Staff # 7	Met
Date of Hire: 01/03/2017	
Staff # 8	Met
Date of Hire: 11/06/2018	
Staff # 9	Met
Date of Hire: 12/03/2018	
Staff # 10	Met
Date of Hire: 04/05/2011	
Staff # 11	Met
Date of Hire: 12/06/2010	
Staff # 12	Met
Date of Hire: 03/13/2017	
Staff # 13	Met
Date of Hire: 07/15/2004	
Staff # 14	Met

**Records Reviewed: 27****Records with Missing/Incomplete Components: 0**

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Date of Hire: 10/22/2018

Staff # 15

Met

Date of Hire: 12/03/2018

Staff # 16

Met

Date of Hire: 04/13/2017

Staff # 17

Met

Date of Hire: 01/29/2018

Staff # 18

Met

Date of Hire: 08/22/2018

Staff # 19

Met

Date of Hire: 02/12/2018

Staff # 20

Met

Date of Hire: 01/31/2018

Staff # 21

Met

Date of Hire: 05/08/2017

Staff # 22

Met

Date of Hire: 12/07/2011

Staff # 23

Met

Date of Hire: 03/11/2019

Staff # 24

Met

Date of Hire: 11/28/2012

Staff # 25

Met

Date of Hire: 05/20/2019

Staff # 26

Met

Date of Hire: 10/31/2011

Staff # 27

Met

Date of Hire: 03/27/2019

**Staff Credentials Reviewed: 27**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.