



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/18/2018 **VisitType:** Monitoring Visit

Arrival: 10:05 AM

Departure: 12:05 PM

CCLC-2808

Montessori At Brookstone

1680 Brookstone Walk Acworth, GA 30101 Cobb County
 (770) 426-5245 lgrier@montessori.com

Regional Consultant

Morgan Stahl

Phone: (770) 357-7042

Fax: (770) 357-7041

morgan.stahl@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/18/2018	Monitoring Visit	Good Standing	
11/08/2017	Licensing Study	Good Standing	
03/02/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	18	C	NA	NA	Not In Use
Main	1R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	16	C	28	C	NA	NA	Centers
Main	2L	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	14	C	27	C	NA	NA	Centers
Main	2R	Two Year Olds and Three Year Olds	2	13	C	29	C	NA	NA	Outside
Main	3L	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	17	C	30	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 60			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playroung	172	C

Comments

Plan of Improvement: Developed This Date 09/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Linda Grier, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

Date: 9/18/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(4) - The consultant discussed fence bolts on the fence connecting the front and back playground.

Correction Deadline: 9/18/2018

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that on the back playground the right swing was observed to have a disconnected chain. Further, chipping paint was observed on the poles of the shade structure and the stair rails of the climber.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 9/28/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation on the front playground plants with thorns were observed growing through back side fence. Further, a bag of potting soil with the label "keep out of reach of children" was observed on the sidewalk area.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/18/2018

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for long term emergency medication observed complete.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

The center does not provide care for infants.

Correction Deadline: 9/18/2018

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/24/2017	
Staff # 2	Met
Date of Hire: 03/26/2015	
Staff # 3	Met
Date of Hire: 07/27/2018	
Staff # 4	Met
Date of Hire: 07/26/2018	
Staff # 5	Met
Date of Hire: 08/05/2002	
Staff # 6	Met
Date of Hire: 01/30/2000	
Staff # 7	Met
Date of Hire: 08/11/2003	
Staff # 8	Met
Date of Hire: 08/26/1997	
Staff # 9	Met
Date of Hire: 07/25/2016	
Staff # 10	Met
Date of Hire: 05/05/1986	
Staff # 11	Met
Date of Hire: 02/09/2012	
Staff # 12	Met
Date of Hire: 08/11/2000	
Staff # 13	Met
Date of Hire: 08/01/1997	

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Director provided 2 files for employees hired since last visit.

591-1-1-.33 Staff Training

Met

Correction Deadline: 12/8/2017

Corrected on 9/18/2018

.33(3) - Health and safety orientation training observed for all required staff.

591-1-1-.31 Staff(CR)

Not Met

Finding

Previously Cited: 591-1-1-.31(1)(b) requires the Center to ensure the Director meets minimum educational and qualifying work requirements. It was determined based on a review of records that the Director did not have such requirements.

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records that the Director did not have a credential that met the required qualifications.

POI (Plan of Improvement)

Previously Cited: The Center will ensure a Director who meets minimum qualifications as listed in the rules is appointed and documentation of qualifications is on file at the Center.

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

The center director plans to obtain her 40 hour director training.

Correction Deadline: 12/31/2018

Recited on 9/18/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.