



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/14/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:10 AM

CCLC-2808

Montessori At Brookstone

1680 Brookstone Walk Acworth, GA 30101 Cobb County
 (770) 426-5245 lgrier@montessori.com

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/14/2019	Licensing Study	Good Standing	
09/18/2018	Monitoring Visit	Good Standing	
11/08/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	18	C	NA	NA	Not In Use
Main	1R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	19	C	28	C	NA	NA	Circle Time
Main	2L	Three Year Olds and Four Year Olds and Five Year Olds	2	19	C	27	C	NA	NA	Circle Time
Main	2R	Two Year Olds and Three Year Olds	2	16	C	29	C	NA	NA	Circle Time
Main	3L	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	17	C	30	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 71			Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playroung	172	C

Comments

Plan of Improvement: Developed This Date 02/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Linda Grier, Program Official

Date

Karyn Presley, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/14/2019 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 11:10 AM

CCLC-2808

Montessori At Brookstone

1680 Brookstone Walk Acworth, GA 30101 Cobb County
(770) 426-5245 lgrier@montessori.com

Mailing Address
Same

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms	Met
------------------------------	------------

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
---	------------

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
--	------------

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)	Met
------------------------------------	------------

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 9/28/2018

Corrected on 2/14/2019

.26(6) - Previous citation was observed to be corrected.

Correction Deadline: 9/18/2018

Corrected on 2/14/2019

.26(9) - Previous citation was observed to be corrected

Food Service

591-1-1-.15 Food Service & Nutrition	Met
---	------------

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decals.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations	Met
---------------------------------------	------------

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
------------------------------------	------------

Comment

Discussed proper medication documentation and procedures for emergency medications and expiration dates of medications

Safety

591-1-1-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
------------------------------------	------------

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
---------------------------------------	------------

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
---	------------

Comment

Pleasant naptime environment observed.
No infants kept

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0
--

Staff # 1	Met
-----------	-----

Date of Hire: 07/24/2017

Staff # 2	Met
-----------	-----

Date of Hire: 03/26/2015

Staff # 3	Met
-----------	-----

Date of Hire: 07/27/2018

Staff # 4	Met
-----------	-----

Date of Hire: 08/05/2002

Staff # 5	Met
-----------	-----

Date of Hire: 01/30/2000

Staff # 6	Met
-----------	-----

Records Reviewed: 13**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/11/2003

Staff # 7 Met

Date of Hire: 08/26/1997

Staff # 8 Met

Date of Hire: 07/25/2016

Staff # 9 Met

Date of Hire: 05/05/1986

Staff # 10 Met

Date of Hire: 01/16/2019

Staff # 11 Met

Date of Hire: 02/09/2012

Staff # 12 Met

Date of Hire: 08/11/2000

Staff # 13 Met

Date of Hire: 08/01/1997

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**Comment**

Criminal record checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Not Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

Previously Cited: 591-1-1-.31(1)(b) requires the Center to ensure the Director meets minimum educational and qualifying work requirements. It was determined based on a review of records that the Director did not have such requirements.

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records that the Director did not have a credential that met the required qualifications.

POI (Plan of Improvement)

Previously Cited: The Center will ensure a Director who meets minimum qualifications as listed in the rules is appointed and documentation of qualifications is on file at the Center.

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

The center director plans to obtain her 40 hour director training.

Correction Deadline: 6/28/2019

Recited on 2/14/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
--	------------

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Comment

Staff observed to provide direct supervision and be attentive to children's needs.