



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/27/2018 **VisitType:** MV POI Follow Up **Arrival:** 11:45 AM **Departure:** 2:00 PM

CCLC-2803

Smith's Day Care Center

1418 E Mulberry Avenue Albany, GA 31705 Dougherty County
 (229) 435-9925 slss@bellsouth.net

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

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sondra.paster@dec.al.gov

Mailing Address

1418 E. Mulberry Ave
 Albany, GA 31705

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/27/2018	MV POI Follow Up	Good Standing	
08/03/2018	Complaint Closure	Good Standing	
07/12/2018	Complaint Investigation Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back Left (1-2 Yr.)	One Year Olds and Two Year Olds	1	5	C	13	C	NA	NA	Nap
Main	Back Right (Infant)		0	0	C	9	C	NA	NA	Not In Use
Main	Far Room School		0	0	C	10	C	14	C	Not In Use
Main	Front Room	Three Year Olds and Four Year Olds and Five Year Olds	1	8	C	24	C	33	C	Transitioning, Nap

Total Capacity @35 sq. ft.: 56

Total Capacity @25 sq. ft.: 69

Total # Children this Date: 13

Total Capacity @35 sq. ft.: 56

Total Capacity @25 sq. ft.: 69

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside Playground	45	C

Comments

A CBC one day letter was left on this date.

Plan of Improvement: Developed This Date 11/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Gwendolyn Smith, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 11/27/2018 **VisitType:** MV POI Follow Up **Arrival:** 11:45 AM **Departure:** 2:00 PM

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The following information is associated with a MV POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site.

Comment

Swimming rules discussed. Observed swim tests and parent permissions for swimming.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 8/17/2018

Corrected on 11/27/2018

The center stated understanding that children are not allowed to be released to any person that was not listed on children enrollment records.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that vaseline was observed to be in a child's book bag in the front classroom which was accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/27/2018**Technical Assistance**

The consultant observed ceiling damage from Hurricane Michael in the school age classroom (far back room). The center is awaiting for the insurance company to come out and make an assessment. The classroom is not being used by children enrolled at the center. The center will continue to keep the classroom inaccessible to children until repairs are made.

Correction Deadline: 11/27/2018

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Center will ensure that a tree root that has come through the outdoor fencing where a tree had fallen down for Hurricane Michael. The center will have the tree root removed no later than December 14, 2018. A barrier will be placed over the area to ensure children have no access to the tree root.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date. The inspection was observed to be completed on August 20, 2018.

Comment

Complete documentation of transportation observed.

Correction Deadline: 8/17/2018**Corrected on 11/27/2018****The consultant observed completed transportation information on the van on this date.**

Correction Deadline: 8/17/2018

Corrected on 11/27/2018

The consultant observed completed transportation checklist on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position. However, center had no infants present on this date.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/30/2018	
Staff # 2	Met
Date of Hire: 07/30/2018	
Staff # 3	Met
Date of Hire: 07/29/1996	
Staff # 4	Met
Date of Hire: 01/14/1997	
Staff # 5	Met
Date of Hire: 10/03/2018	
Staff # 6	Met
Date of Hire: 10/08/2018	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Director provided four files for employees hired since last visit on July 12, 2018.

Technical Assistance

The director submitted comprehensive authorizations while on site on this date.

Finding

591-1-1-.09(1.)(b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined that the director was observed to be present at the child facility without a comprehensive background determination. The director had a national background check on this date.

POI (Plan of Improvement)

The Center will ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

Correction Deadline: 11/27/2018

Technical Assistance

The facility completed portability request while the consultant was on site for two staff that were present. The center will ensure that comprehensive background check letters are ported from previous centers prior to staff being present at the center.

Correction Deadline: 11/27/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.