



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/3/2018 **VisitType:** Complaint Closure from visit on 07/12/2018 **Arrival:** 2:40 PM **Departure:** 4:40 PM

CCLC-2803

Smith's Day Care Center

1418 E Mulberry Avenue Albany, GA 31705 Dougherty County
 (229) 435-9925 slss@bellsouth.net

Mailing Address
 1418 E. Mulberry Ave
 Albany, GA 31705

Regional Consultant

Sharelle Cross
 Phone: (770) 357-7044
 Fax: (770) 357-7043
 sharelle.cross@decals.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation		
08/03/2018	Complaint Closure	Good Standing
07/12/2018	Complaint Investigation Follow Up	Good Standing
03/28/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Comments

July 12, 2018: The purpose of this visit is to conduct a complaint investigation. The findings were not concluded on this date pending additional information to be obtained. The findings will be reviewed with the director by telephone and a copy of the report will be mailed.

August 3, 2018: The investigation was closed on this date. Three rule violations were found. A copy of the report was sent to the center.

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Gwendolyn Smith, Program Official

Date

Sharelle Cross, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Summary Report

Date: 8/3/2018 **VisitType:** Complaint Closure from visit on 07/12/2018 **Arrival:** 2:40 PM **Departure:** 4:40 PM

CCLC-2803**Smith's Day Care Center**

1418 E Mulberry Avenue Albany, GA 31705 Dougherty County
(229) 435-9925 slss@bellsouth.net

Mailing Address

1418 E. Mulberry Ave
Albany, GA 31705

Regional Consultant

Sharelle Cross

Phone: (770) 357-7044

Fax: (770) 357-7043

sharelle.cross@decal.ga.gov

The following information is associated with a Complaint Closure:

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding Associated with Complaint

591-1-1-.08(7) requires the Center to ensure that children are only released to authorized person(s), and that Center Staff take necessary steps to determine that any such person(s) presenting to pick up a child in care is authorized by the Parent(s) of the child and that person matches the identifying information provided by the Parent. It was determined based on an investigation that on July 11, 2018 parental authorization was not followed when an 11-month-old child was dropped off at his residence at approximately 11:30 a.m., and released to a minor who was not listed as a release to person on the child's enrollment form.

POI (Plan of Improvement)

Please submit by August 17, 2018.

Correction Deadline: 8/17/2018

Safety

591-1-1-.36 Transportation(CR)

Not Met

Finding Associated with Complaint

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined based on an investigation that the center did not have an alternative drop off procedure when a 11-month-old child was transported home and released to the person who was not authorized to receive the child on July 11, 2018.

POI (Plan of Improvement)

The Center will ensure that the Center's information and the children's information is included on each vehicle.

Correction Deadline: 8/17/2018

Finding Associated with Complaint

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on an investigation that on July 11, 2018, the driver did not document when an 11-month-old child was loaded and unloaded onto the center's vehicle during transportation from the center to the child's residence. Interviews revealed that the child was loaded onto the vehicle at approximately 11:30 a.m. and was unloaded at the residence at 11:35 p.m.

POI (Plan of Improvement)

Please submit by August 17, 2018.

Correction Deadline: 8/17/2018