



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/14/2018 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 11:30 AM

CCLC-2800

Tots Of Joy Daycare & Learning Center

1637 - 15th Street Augusta, GA 30901 Richmond County
(706) 955-8955 allisongarnett1@icloud.com

Regional Consultant

Keshia Hayward

Phone: (678) 717-5129

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carrie.spangler@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/14/2018	Licensing Study	Good Standing	
01/10/2018	Licensing Study	Good Standing	
07/18/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left	Three Year Olds	1	1	C	14	C	20	C	Floor Play,Story,Free Play
Main	Right	Infants and One Year Olds and Three Year Olds	2	5	C	19	C	NA	NA	Free Play,Floor Play,Story
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 39							
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 39				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Play Yard	58	C

Comments

The consultant discussed updates regarding the criminal records check requirements with the director. All current child care employees must have a comprehensive satisfactory background check on or before October 1, 2018. Please visit to our webpage for criminal record check updates: <http://decal.ga.gov/CCS/CriminalRecordsCheck.aspx>.

Please be reminded beginning October 1, 2018, the updated CACFP Meal patterns will go into effect for all programs.

Plan of Improvement: Developed This Date 09/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Allison Garnett, Program Official

Date

Keshia Hayward, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per staff the center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 1/10/2018

Corrected on 9/14/2018

.08(6) - Citation corrected in that attendance records reviewed were completed with departure and arrival times included.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultants observation that the following hazards existed on this date:

There was chipping paint on the wall in the right bathroom in the left classroom.

- The based board near the toilet is unattached and chipping paint on the wall near the toilet in the back bathroom in the left classroom.
- A screw was missing and handle loose on the top door of wooden refrigerator in the left classroom.
- A tile in the ceiling was peeling, stained brown, and leaking water in the left classroom.
- A blue tote holding water leaking from the ceiling was sitting on the floor in the left classroom.
- The wall was cracked, stained and had a small hole near the ceiling in the left classroom.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/28/2018

Recited on 9/14/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultants observation that the fence on the right side of the playground was measured to be 3 feet 9 inches high.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/28/2018

Recited on 9/14/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultants observation that active ant beds were on the playground in several areas.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/14/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 1/10/2018

Corrected on 9/14/2018

.15(2) - Citation corrected in that infant feeding plans were reviewed for two infants enrolled.

Correction Deadline: 1/10/2018

Corrected on 9/14/2018

.15(5) - Citation corrected in that a menu was posted for the month of September 2018.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Per staff the center currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Per staff the center does not complete field trips.

591-1-1-.36 Transportation(CR)

Met

Comment

Per staff the center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

Staff Records**Records Reviewed: 4****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/30/1996	
Staff # 2	Met
Date of Hire: 09/16/1997	
Staff # 3	Met
Date of Hire: 06/12/1996	
Staff # 4	Met
Date of Hire: 02/03/2003	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 2/9/2018****Corrected on 9/14/2018****.14(2) - Citation corrected in that all staff had documentation of current First Aid and CPR training on file.**

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff did not have health and safety training complete and on file as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/14/2018**Recited on 9/14/2018****Correction Deadline: 2/9/2018****Corrected on 9/14/2018****.33(6) - Citation corrected in that evidence of annual training hours for 2018 was on file for all staff.**

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.