



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/17/2019 **VisitType:** Monitoring Visit

Arrival: 1:25 PM

Departure: 5:10 PM

CCLC-279

Regional Consultant

The Family Tree Child Development Center

309 W. 4th Ave. Albany, GA 31701 Dougherty County
 (229) 312-2103 atnewman@phoebehealth.com

Phone:

Fax:

rukiya.thomas@decal.ga.gov

Mailing Address

P.O. Box 3770
 Albany, GA 31702

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>		
09/17/2019	Monitoring Visit	Good Standing
06/03/2019	Monitoring Visit	Good Standing
11/27/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infant 1	Infants	2	7	C	10	C	NA	NA	Nap, Floor Play, Feeding
Main	B-Infant 2	Infants	1	4	C	10	C	NA	NA	Floor Play, Nap
Main	C-Infant 3	Infants	2	6	C	10	C	NA	NA	Feeding, Floor Play
Main	D-Baby 1	One Year Olds	2	7	C	17	C	NA	NA	Nap
Main	E-Baby 2	One Year Olds	1	6	C	14	C	NA	NA	Nap
Main	F-Baby 3		0	0	C	22	C	NA	NA	
Main	G-Toddler 3	Two Year Olds	1	6	C	18	C	NA	NA	Nap
Main	H-Toddler 2	Two Year Olds	1	9	C	17	C	NA	NA	Nap
Main	I-Toddler 1	Two Year Olds	1	8	C	16	C	NA	NA	Nap
Main	J-School age 2	Three Year Olds and Four Year Olds	1	10	C	45	C	NA	NA	Nap
Main	K-Pre-K 3	PreK	2	22	C	45	C	NA	NA	Nap
Main	L-Pre-K 1	PreK	1	21	C	34	C	NA	NA	Nap
Main	M-Pre-K 2	PreK	1	18	C	34	C	NA	NA	Nap
Main	N Preschool-2	Three Year Olds	1	8	C	34	C	NA	NA	Nap
Main	O Preschool-1	Two Year Olds and Three Year Olds	1	13	C	34	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 360

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 145

Total Capacity @35 sq. ft.: 360


Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants & Toddlers	29	C
Main	B Elementary	76	C
Main	C-Preschool & Pre-K	78	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Stacy Favors, Program Official

Date

Allison Morrison, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/17/2019 **VisitType:** Monitoring Visit **Arrival:** 1:25 PM **Departure:** 5:10 PM

CCLC-279

The Family Tree Child Development Center

309 W. 4th Ave. Albany, GA 31701 Dougherty County
(229) 312-2103 atnewman@phoebehealth.com

Mailing Address
P.O. Box 3770
Albany, GA 31702

Regional Consultant

Phone:
Fax:
rukiya.thomas@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

The director stated that the center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute. The consultant also discussed monitoring the fence for chipping paint, and replacing the sand to cover exposed roots.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Technical Assistance**

Technical Assistance

591-1-1-.10(4) - The consultant discussed the requirements for a smooth, non-porous diapering surface.

Correction Deadline: 9/17/2019

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The director stated that the provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/12/2018	
Staff # 2	Met
Date of Hire: 07/11/2019	
Staff # 3	Met
Date of Hire: 02/18/2019	
Staff # 4	Met
Date of Hire: 03/14/2016	
Staff # 5	Met
Date of Hire: 08/20/2018	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 12/03/2018	

Staff # 8

Met

Date of Hire: 12/22/2015

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided 4 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 6/30/2019****Corrected on 9/17/2019****.14(2) - The previous citation was observed to be corrected. Please remember to obtain CPR and first aid training for all new hires.****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on observation that there were ten three-year-olds in Classroom O with three two-year-olds and there was no permission on file for the three-year-olds to remain enrolled with the two-year-olds for the remainder of the school year as required on this date.

POI (Plan of Improvement)

The Center will secure parental permission and keep it on file.

Correction Deadline: 9/17/2019**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.