



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/17/2019    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 1:15 PM

**CCLC-274**

**Discovery Point #4**

2555 Cruse Road Lawrenceville, GA 30044 Gwinnett County  
 (678) 467-9496 discoverypointcruseroad@gmail.com

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/17/2019	Licensing Study	Good Standing	
06/10/2019	Incident Investigation Closure	Good Standing	
06/06/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	19	C	NA	NA	
Main	1R	Three Year Olds and Four Year Olds	2	14	C	22	C	NA	NA	Story
Main	2L		0	0	C	16	C	NA	NA	
Main	2R	Four Year Olds	1	11	C	25	C	NA	NA	Centers
Main	3L	Two Year Olds	1	8	C	20	C	NA	NA	Centers, Diapering
Main	3R		0	0	C	26	C	37	C	
Main	4R	Five Year Olds	2	11	C	28	C	39	C	Outside
Main	Backroom		0	0	C	27	C	37	C	
Main	Dining Room	Five Year Olds and Six Year Olds and Over	1	14	C	43	C	60	C	Centers
Total Capacity @35 sq. ft.: 226						Total Capacity @25 sq. ft.: 275				
Total # Children this Date: 58			Total Capacity @35 sq. ft.: 226			Total Capacity @25 sq. ft.: 275				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A LEFT SIDE	15	C
Main	Playground B LFT BK	65	C
Main	Playground C	100	C

## Comments

The purpose of this visit was to conduct a licensing study and follow up on previous rule violations.

Plan of Improvement: Developed This Date 07/17/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Rozina Lakhani, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 7/17/2019    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 1:15 PM

#### CCLC-274

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Technical Assistance

591-1-1-.12(2) - Consultant discussed with provider to monitor and repair or replace the soft red chairs in classroom 1R and the green and yellow soft chairs in classroom 3R where rips are beginning to develop in the material.

**Correction Deadline: 7/17/2019**

#### Technical Assistance

591-1-1-.12(4) - Consultant discussed with provider to monitor and secure the computer screen in classroom 2R to ensure it does not become a tipping hazard.

**Correction Deadline: 7/17/2019**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06(1) - Consultant discussed with the provider to monitor the toilet in the cafe' bathroom and sink in classroom 2R, and repair or replace as needed to ensure the adequate number of toilets and sinks are in good repair. (a plumber was observed present and working on repairs on this date)

**Correction Deadline: 8/16/2019**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation that the following hazards were accessible to children on this date:

in the cafe area - a staff purse was store in an an unlocked cabinet

in classroom 2R - the storage closet was unlocked, containing cleaning products and a staff purse

in classroom 4R - the storage closet was unlocked, containing cleaning products and two staff purses

in the front foyer - the staff bathroom was observed in use by children, containing one bottle of lysol spray on a low shelf

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/17/2019****Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor and clean, repair or replace the carpet in the back left area and far right area of the cafe' where stains and frayed edges are beginning to develop.

**Correction Deadline: 7/17/2019****Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor the areas in the cafe' where chipping paint is beginning to develop on the wall areas and cubbies, as well as on the walls in classroom 2R, which was not in use on this date.

**Correction Deadline: 7/17/2019**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Correction Deadline: 6/12/2019****Corrected on 7/17/2019**

**.26(8) - Correction in the previous citation in that consultant observed equipment to be placed over resilient surface as needed on this date.**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on an observation that the following hazards were accessible on the playground areas:

on the left playground A - one window screen had a hole in the material

on the back left playground - two screens had holes in the material and a wire was observed to be loose and hanging from the shade canopy, one wooden bench was observed to be missing a wooden slat, creating a gap of more than three and a half inches.

on the right playground - three screens had holes in the material and the PVC piping was detached surrounding the playset area, exposed roots were loose, creating tripping hazards

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 7/17/2019**

**Food Service**

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

There has been no recent medication dispensed. Discussed proper medication documentation and procedures.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)** **Not Met**

**Technical Assistance**

591-1-1-.36(4)(b) - Consultant discussed with provider to repair or replace the emergency roof access window that was observed broken on this date (provider stated it was recently broken and is scheduled for repairs)

**Correction Deadline: 7/18/2019**

**Technical Assistance**

591-1-1-.36(4)(e) - Consultant discussed with provider to monitor and repair or replace the seats on the yellow bus where rips are developing in the material.

**Correction Deadline: 7/18/2019**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that there was not evidence of load/unload checks for fifteen children on a field trip to Stevi B's on June 21, 2019.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 7/18/2019**

**Finding**

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that there was not evidence of departure or arrival times on a field trip to Stevi B's on June 21, 2019 with fifteen children.

**POI (Plan of Improvement)**

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

**Correction Deadline: 7/18/2019**

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that there was not evidence of a first check on a field trip to Atlanta Botanical Gardens on June 12, 2019 with fifteen children.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 7/18/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position. There are no infants currently enrolled in the program.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and staff on this date. Appropriate laundry and hygiene practices were stated.

**Staff Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 01/26/2016	Met
Staff # 2 Date of Hire: 06/05/2019	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided one file for employees hired since last visit.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**Correction Deadline: 6/21/2019**

**Corrected on 7/17/2019**

**.32(7) - Correction of the previous citation in that consultant observed adequate supervision on this date.**