



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/26/2018 **VisitType:** Monitoring Visit

**Arrival:** 8:15 AM

**Departure:** 11:15 AM

**CCLC-27438**

**EOA Head Start and Early Administration Building**

1120 May Street Savannah, GA 31415 Chatham County  
 (912) 238-2965 ElaineS@eoasga.org

**Regional Consultant**

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/26/2018	Monitoring Visit	Good Standing	
08/02/2017	Licensing Study	Good Standing	
01/30/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1	Three Year Olds	2	1	C	8	C	NA	NA	Circle Time
Main	B-2	Three Year Olds	2	2	C	17	C	NA	NA	Free Play
Main	C-3	Two Year Olds and Three Year Olds	2	6	C	17	C	NA	NA	Breakfast, Transitioning
Main	D-4	Four Year Olds and Five Year Olds	2	5	C	17	C	NA	NA	Floor Play, Breakfast
Main	E-5	Four Year Olds and Five Year Olds	2	8	C	17	C	NA	NA	Transitioning, Floor Play
Main	F-6	Four Year Olds and Five Year Olds	2	12	C	17	C	NA	NA	Breakfast
Main	G-7	Three Year Olds and Four Year Olds	2	8	C	17	C	NA	NA	Breakfast
Main	H-8	Four Year Olds and Five Year Olds	2	6	C	8	C	NA	NA	Breakfast
Main	I-9	Four Year Olds and Five Year Olds	1	5	C	20	C	NA	NA	Breakfast
Main	J-10	PreK	2	8	C	20	C	NA	NA	Transitioning, Breakfast
Main	K-11	PreK	2	7	C	20	C	NA	NA	Breakfast
Main	L-12	PreK	2	7	C	20	C	NA	NA	Breakfast
Main	M-13	PreK	2	5	C	20	C	NA	NA	Breakfast
Main	N-14	Infants	2	6	C	20	C	NA	NA	Feeding

	Total Capacity @35 sq. ft.: 238	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 86	Total Capacity @35 sq. ft.: 238	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD A	118	C
Main	PGD B	261	C
Main	PGD C	26	C

#### Comments

Plan of Improvement: Developed This Date 03/26/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Elaine Spears, Program Official

Date

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Sondra Paster, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

The consultant observed no hazardous or unsecured equipment on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the following exhaust fans were observed to be operable on this date:

- \*Classroom two boys bathroom exhaust fan not operable
- \* Classroom four girls and boys bathroom exhaust fans not operable
- \*Classroom seven girls and boys bathroom exhaust fans not operable
- \*Classroom eight girls bathroom exhaust fan not operable
- \*Classroom ten girls bathroom exhaust fan not operable

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

**Correction Deadline: 4/25/2018**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Correction Deadline: 1/30/2017**

Corrected on 3/26/2018

The consultant observed licensed capacities to be met throughout the center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that skin protectant cream was observed on the diapering changing table in classroom three which was accessible to children on this date. The consultant further observed child body wash in an unlocked cabinet under the diaper table in classroom three on this date.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 3/26/2018**

**Finding**

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that a multi-outlet in classroom three was observed to have outlets that were not in use uncovered on this date.

**POI (Plan of Improvement)**

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

**Correction Deadline: 3/26/2018**

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

Discussed ensuring all gates on the outdoor play areas remain closed. The consultant also observed a red/blue/yellow slide equipment that was placed on playground B that was not in use and had caution tape surrounding the equipment. The director stated that the center will make a decision as to whether the equipment will be removed or resilient surface will be added within two weeks of this date. The director stated that the equipment is not used at this time and will not be used until a decision is made regarding the use of the equipment. The director will notify the consultant and provide pictures once a decision is made regarding the slide equipment.

**Correction Deadline: 8/16/2017**

Corrected on 3/26/2018

The consultant observed no fencing hazards on this date.

**Correction Deadline: 8/2/2017**

Corrected on 3/26/2018

The consultant observed the outdoor play area to be free of hazards on this date.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)**

**Not Evaluated**

**Comment**

The director stated that no medication had been administered since the consultant's last visit on August 2, 2017.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 33****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/26/2016	
Staff # 2	Met
Date of Hire: 09/01/2002	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 10/09/2017	
Staff # 5	Met
Date of Hire: 08/29/2013	
Staff # 6	Met
Date of Hire: 08/13/2011	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 11/09/2015	
Staff # 9	Met
Date of Hire: 08/03/2016	

Staff # 10 Date of Hire: 04/01/1992	Met
Staff # 11 Date of Hire: 08/18/2013	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14 Date of Hire: 04/04/2016	Met
Staff # 15 Date of Hire: 06/25/2014	Met
Staff # 16 Date of Hire: 02/28/2014	Met
Staff # 17	Met
Staff # 18 Date of Hire: 07/17/2017	Met
Staff # 19 Date of Hire: 08/30/2013	Met
Staff # 20 Date of Hire: 09/23/1996	Met
Staff # 21 Date of Hire: 10/30/2007	Met
Staff # 22 Date of Hire: 08/29/2013	Met
Staff # 23 Date of Hire: 03/16/2015	Met
Staff # 24 Date of Hire: 02/26/2008	Met
Staff # 25 Date of Hire: 03/25/2002	Met
Staff # 26	Met

**Records Reviewed: 33****Records with Missing/Incomplete Components: 0**

Date of Hire: 08/08/2014

Staff # 27

Met

Date of Hire: 08/23/2007

Staff # 28

Met

Date of Hire: 05/27/2014

Staff # 29

Met

Date of Hire: 09/05/2013

Staff # 30

Met

Date of Hire: 11/02/2007

Staff # 31

Met

Staff # 32

Met

Date of Hire: 10/18/2016

Staff # 33

Met

**Staff Credentials Reviewed: 33****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete. Comprehensive background determinations observed for all staff on this date.

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to meet applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.