



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/12/2020 **VisitType:** Monitoring Visit **Arrival:** 12:00 PM **Departure:** 12:45 PM

CCLC-27428

Crabapple Academy

285 Rucker Rd. Alpharetta, GA 30004 Fulton County
 (770) 475-4544 headapple@crabapple.comcastbiz.net

Mailing Address
 Same

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802
 Fax: (678) 891-5904
 shannon.curtis@decal.ga.gov

Joint with: LaToya Longshore,
 Twylah Tyner

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/12/2020	Monitoring Visit	Good Standing	
03/03/2020	Licensing Study	Good Standing	
09/23/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
main	After School		0	0	C	22	C	NA	NA	Not In Use
main	GA PreK		0	0	C	25	C	NA	NA	Not In Use
main	Gym	Four Year Olds and Five Year Olds	1	14	C	33	C	NA	NA	Lunch
main	Infants	Infants	2	3	C	19	C	NA	NA	Floor Play
main	Jr Preschool	Two Year Olds	2	15	C	20	C	NA	NA	Story
main	Junior Toddlers	One Year Olds	2	9	C	12	C	NA	NA	Transitioning
main	PreK Prep	Four Year Olds	1	13	C	20	C	NA	NA	Lunch
main	Sr Toddlers	One Year Olds	3	11	C	14	C	NA	NA	Transitioning
main	Sr. Preschool	Three Year Olds	1	12	C	19	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 184						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 77						Total Capacity @35 sq. ft.: 184				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
main	Infant	26	C
main	Large playground	69	C

Comments

An Administrative Review was conducted on Monday, August 10, 2020. Staff List and background checks were all reviewed. A virtual inspection was conducted on Wednesday, August 12, 2020 with the Director, Sara Hake. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 08/12/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Discussed with Staff to please be mindful to keep brooms and any items that pose a hazard inaccessible to children in care on this date.

Correction Deadline: 3/3/2020

Corrected on 8/12/2020

Previous citation corrected on this date. Consultant observed cabinets and closets locked throughout the facility on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Discussed maintenance of resilient surface. Please fluff and redistribute resilient surface under fall zones and around mats that are starting to curve to prevent a tripping hazards under the swing area on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 3/3/2020

Corrected on 8/12/2020

Previous citation corrected. Consultant observed mats in good repair on this date.

Staff Records

Staff # 1 Date of Hire: 10/16/2013	Met
Staff # 2 Date of Hire: 08/15/2019	Met
Staff # 3 Date of Hire: 07/22/2019	Met
Staff # 4 Date of Hire: 02/12/2020	Met
Staff # 5 Date of Hire: 01/03/2013	Met
Staff # 6 Date of Hire: 07/31/2019	Met
Staff # 7 Date of Hire: 07/16/2019	Met
Staff # 8 Date of Hire: 08/01/2011	Met
Staff # 9 Date of Hire: 04/23/1993	Met
Staff # 10 Date of Hire: 02/17/2003	Met
Staff # 11 Date of Hire: 11/26/2019	Met
Staff # 12 Date of Hire: 07/27/2020	Met
Staff # 13 Date of Hire: 12/02/2014 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 14 Date of Hire: 01/28/2019	Met

Staff # 15	Met
Date of Hire: 08/11/2014	
Staff # 16	Met
Date of Hire: 12/18/2018	
Staff # 17	Met
Date of Hire: 07/28/2020	
Staff # 18	Met
Date of Hire: 08/10/2020	
Staff # 19	Met
Date of Hire: 04/12/2006	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Comment

Director provided four files for employees hired since last visit on March 3, 2020 on this date.

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of staff records that one of twenty-four staff members was present at the facility with an expired comprehensive records check determination letter dated expired as of March 4, 2020 on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review staff files more frequently to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will monitor staff files to ensure the CRC rules are maintained and accurate.

Correction Deadline: 8/12/2020**Finding**

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of staff files that one employee with a hire date of March 4, 2015 did not have evidence of a current comprehensive records check determination letter on file from the department.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will monitor and check spreadsheet of CBC expiration dates to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will check the CBC staff list and send staff at least a month in advance before CBC letter expires.to ensure CRC rules are maintained.

Correction Deadline: 8/12/2020

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.