



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/8/2019 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 12:45 PM

CCLC-27428

Crabapple Academy

285 Rucker Rd. Alpharetta, GA 30004 Fulton County
(770) 475-4544 headapple@crabapple.comcastbiz.net

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/08/2019	Licensing Study	Good Standing	
10/30/2018	Monitoring Visit	Good Standing	
09/12/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
main	After School	PreK	2	21	C	22	C	NA	NA	Circle Time
main	GA PreK	PreK	2	21	C	25	C	NA	NA	Circle Time
main	Gym		0	0	C	33	C	NA	NA	Not In Use
main	Infants	Infants	2	8	C	19	C	NA	NA	Nap, Floor Play, Feeding
main	Jr Preschool	Two Year Olds	2	13	C	20	C	NA	NA	Circle Time
main	Junior Toddlers	One Year Olds	2	9	C	12	C	NA	NA	Circle Time
main	PreK Prep	PreK	2	17	C	20	C	NA	NA	Circle Time
main	Sr Toddlers	Two Year Olds	2	10	C	14	C	NA	NA	Music
main	Sr. Preschool	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 184						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 113			Total Capacity @35 sq. ft.: 184			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
main	Infant	26	C
main	Large playground	69	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on October 30, 2018.

Consultant observed 2019 License posted on this date.

Consultant discussed the CBC requirements on this date with the Director.

Plan of Improvement: Developed This Date 04/08/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sara Hake, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

Date: 4/8/2019 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 12:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Please monitor bathrooms for toilet leaks. Consultant observed Maintenance on site for repair on this date.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on Consultant's observations that an unlocked closet with staff purse was accessible to children in care in the 1st Right Pre-K Classroom and the 1st Left Pre-K Classroom on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/8/2019

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed with the Director to remove the liner that is exposed under the sand in the sand box that could be a potential tripping hazard on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with the Director to ensure children and staff have access to warm running water throughout the facility on this date.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed evidence of monthly fire drills conducted as of March 5, 2019 on this date.

Correction Deadline: 4/13/2019

591-1-1-.27 Posted Notices **Met**

Comment

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date as of May of 2018.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Technical Assistance

Consultant discussed with the Director to remove all mats that are torn and have exposed foam on this date. Consultant observed new mats that were recently ordered on this date in the lobby area for replacement.

Technical Assistance

Discussed with Staff to immediately remove infants from equipment upon arrival to a safety approved crib when the infant is asleep on this date.

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on Consultant's observations an infant was observed asleep in a crib with a blanket in the Infant Room on this date.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 4/8/2019

Staff Records

Records Reviewed: 28

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/06/2015	
Staff # 2	Met
Date of Hire: 07/03/2012	
Staff # 3	Met
Date of Hire: 07/17/2017	
Staff # 4	Met
Date of Hire: 08/04/2014	
Staff # 5	Met
Date of Hire: 09/17/2018	
Staff # 6	Met
Date of Hire: 07/08/2008	
Staff # 7	Met
Date of Hire: 09/28/2016	
Staff # 8	Met
Date of Hire: 01/03/2012	

Staff # 9 Date of Hire: 09/12/2016	Met
Staff # 10 Date of Hire: 02/25/2019	Met
Staff # 11 Date of Hire: 09/11/2018	Met
Staff # 12 Date of Hire: 08/05/1993	Met
Staff # 13 Date of Hire: 02/26/2018	Met
Staff # 14 Date of Hire: 08/01/2015	Met
Staff # 15 Date of Hire: 09/01/2015	Met
Staff # 16 Date of Hire: 08/13/2018	Met
Staff # 17 Date of Hire: 08/15/2018	Met
Staff # 18 Date of Hire: 01/21/2015	Met
Staff # 19 Date of Hire: 08/22/2014	Met
Staff # 20 Date of Hire: 02/17/2003	Met
Staff # 21 Date of Hire: 09/22/2004	Met
Staff # 22 Date of Hire: 07/31/2017	Met
Staff # 23 Date of Hire: 04/12/2006	Met

Records Reviewed: 28

Records with Missing/Incomplete Components: 0

Staff # 24 Date of Hire: 08/01/2011	Met
Staff # 25 Date of Hire: 02/14/2019	Met
Staff # 26 Date of Hire: 01/28/2019	Met
Staff # 27 Date of Hire: 12/18/2018	Met
Staff # 28 Date of Hire: 03/04/2015	Met

Staff Credentials Reviewed: 28

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit on October 30, 2018 on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training for 2018 on this date.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.