



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/3/2020 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 11:45 AM

CCLC-27428

Crabapple Academy

285 Rucker Rd. Alpharetta, GA 30004 Fulton County
(770) 475-4544 headapple@crabapple.comcastbiz.net

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/03/2020	Licensing Study	Good Standing	
09/23/2019	Monitoring Visit	Good Standing	
04/08/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
main	After School	PreK	2	22	C	22	C	NA	NA	Circle Time
main	GA PreK	PreK	2	21	C	25	C	NA	NA	Circle Time
main	Gym	Four Year Olds	2	15	C	33	C	NA	NA	Free Play
main	Infants	Infants	2	5	C	19	C	NA	NA	Floor Play, Feeding, Nap
main	Jr Preschool	Two Year Olds	2	13	C	20	C	NA	NA	Free Play, Art
main	Junior Toddlers	One Year Olds	2	9	C	12	C	NA	NA	Free Play
main	PreK Prep	Four Year Olds	2	15	C	20	C	NA	NA	Transitioning, Circle Time
main	Sr Toddlers	Two Year Olds	2	10	C	14	C	NA	NA	Art, Free Play
main	Sr. Preschool	Three Year Olds and Four Year Olds	2	12	C	19	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 184						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 122			Total Capacity @35 sq. ft.: 184			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
main	Infant	26	C
main	Large playground	69	C

Comments

The purpose of this visit was to conduct a Licensing Study and to follow up to the previous visit conducted on September 23, 2019.

Consultant observed License posted for 2020 on this date.

Consultant provided a staff spreadsheet to the Director to organize and maintain licensing binder on this date via email.

Plan of Improvement: Developed This Date 03/03/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sara Hake, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Discussed adding equipment and toys to enhance variety.

Technical Assistance

Consultant discussed with staff that the gym mat used for tumbling and climbing needs to be replaced on this date.

Correction Deadline: 3/3/2020

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Parent authorizations obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on Consultant's observations that an unlocked cabinet with a staff purse was observed unlocked in the Pre-K Prep classroom and a basket of sunscreen accessible to children in care in the gym on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/3/2020

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground not observed on this date due to inclement weather.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

Please ensure that all food items are stored in airtight containers and the refrigerator is cleaned daily.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed evidence of monthly fire drills conducted as February 5, 2020 on this date.

Correction Deadline: 3/8/2020

591-1-1-.27 Posted Notices **Met**

Comment

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete for October 3rd and 24th 2019 to Berry Patch Farms on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date as of April 25, 2019 on this date.

Comment

Complete documentation of transportation observed on this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on Consultant's observations that six mats from the Junior Preschool classroom and one mat from the Pre-K Prep were torn with exposed foam on this date.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/16/2013	
Staff # 2	Met
Date of Hire: 08/15/2019	
Staff # 3	Met
Date of Hire: 07/22/2019	
Staff # 4	Met
Date of Hire: 02/12/2020	
Staff # 5	Met
Date of Hire: 01/03/2013	
Staff # 6	Met
Date of Hire: 07/31/2019	
Staff # 7	Met
Date of Hire: 07/16/2019	
Staff # 8	Met
Date of Hire: 08/01/2011	
Staff # 9	Met
Date of Hire: 04/23/1993	
Staff # 10	Met
Date of Hire: 02/17/2003	
Staff # 11	Met
Date of Hire: 11/26/2019	
Staff # 12	Met
Date of Hire: 12/02/2014	
Staff # 13	Met
Date of Hire: 01/28/2019	
Staff # 14	Met
Date of Hire: 08/11/2014	

Staff # 15 Met
Date of Hire: 12/18/2018

Staff # 16 Met
Date of Hire: 04/12/2006

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete on this date.

Comment
Director provided six files for employees hired since last visit on September 23, 2019 on this date.

591-1-1-.14 First Aid & CPR Met

Comment
Complete first aid kits observed in center and on vehicles.

Comment
Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment
Documentation observed of required staff training for 2019 on this date.

Comment
Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.