



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/30/2020 **VisitType:** Monitoring Visit

**Arrival:** 2:30 PM

**Departure:** 4:30 PM

**CCLC-27330**

**Kid's Time Learning Academy**

567 Hamilton Holmes Dr. NW Atlanta, GA 30318 Fulton County  
 (404) 792-9933 dixonvd@bellsouth.net

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/30/2020	Complaint Investigation & Monitoring Visit	Good Standing	
08/18/2020	Complaint Closure	Good Standing	
08/17/2020	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I: Main	1L: A	One Year Olds	1	5	C	22	C	NA	NA	Floor Play
I: Main	1R: E-Front	PreK	1	9	C	23	C	NA	NA	Centers
I: Main	1R: F		0	0	C	12	C	NA	NA	Not In Use
I: Main	2L: B	Three Year Olds	2	7	C	20	C	NA	NA	Music
I: Main	2R: D-Middle	Six Year Olds and Over	1	16	C	23	C	NA	NA	Homework
I: Main	3R: C-Rear		0	0	C	22	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 122			Total Capacity @25 sq. ft.: 0							
I: Main-Rear	2R: G		0	0	C	12	C	NA	NA	Not In Use
I: Main-Rear	3R: H		0	0	C	12	C	NA	NA	Not In Use
I: Main-Rear	4R: I		0	0	C	17	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 41			Total Capacity @25 sq. ft.: 0							
II: Rear/Kit	J: Left		0	0	C	18	C	NA	NA	Not In Use
II: Rear/Kit	K: Right		0	0	C	15	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 0							
Modular	L: Left		0	0	C	14	C	NA	NA	Not In Use
Modular	M: Right		0	0	C	20	C	NA	NA	Not In Use

	Total Capacity @35 sq. ft.: 34	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 37	Total Capacity @35 sq. ft.: 230	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

**Comments**

A virtual inspection was conducted on November 30, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 11/30/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Dana Dixon, Program Official

Date

---

Lajuana Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/30/2020 **VisitType:** Monitoring Visit

**Arrival:** 2:30 PM

**Departure:** 4:30 PM

**CCLC-27330**

**Kid's Time Learning Academy**

567 Hamilton Holmes Dr. NW Atlanta, GA 30318 Fulton County  
(404) 792-9933 dixonvd@bellsouth.net

**Mailing Address**  
Same

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12 - A Virtual Visit was conducted due to the COVID-19 pandemic. While not directly observed during the virtual walk through toys and equipment appeared to be clean and in good condition.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through room capacities appeared to have to be in compliance with the licensed capacities. Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Not Evaluated**

**Comment**

Playground not observed on this date due to inclement weather.

### Health and Hygiene

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Staff stated proper knowledge of the rules.

---

**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Regulations regarding proper handwashing were discussed with the Director on this date.

---

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
---------------

---

**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

---

**591-1-1-.36 Transportation(CR)****Defer****Defer**

591-1-1-.36(7)(c)2.--A Virtual Visit was conducted due to the COVID-19 pandemic. Currently the center is not conducting transportation. This rule will be evaluated on the next regulatory visit.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 3/12/2020****Defer**

591-1-1-.36(7)(c)3.-A Virtual Visit was conducted due to the COVID-19 pandemic. Currently the center is not conducting transportation. This rule will be evaluated on the next regulatory visit.

**POI (Plan of Improvement)**

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Additionally, the center will ensure a note is documented if children are on the vehicle for more than 45 minutes.

**Correction Deadline: 3/12/2020**

<b>Sleeping &amp; Resting Equipment</b>
---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was discussed that there were currently no infant children in care.

<b>Staff Records</b>
----------------------

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 09/08/2016	Met
Staff # 2 Date of Hire: 02/08/2016	Met
Staff # 3 Date of Hire: 07/01/2011	Met
Staff # 4 Date of Hire: 11/01/2017	Met
Staff # 5 Date of Hire: 11/07/2018	Met
Staff # 6 Date of Hire: 09/12/2016	Met
Staff # 7 Date of Hire: 01/09/2004	Met
Staff # 8 Date of Hire: 07/13/2007	Met
Staff # 9 Date of Hire: 09/17/2002	Met
Staff # 10 Date of Hire: 11/30/2020	Met

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. One new employee was hired since last visit and observed on site during the virtual walk through. The staff person's criminal background check was verified in Koala Outback.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision observed on this date.