



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/27/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:15 AM **Departure:** 3:30 PM

CCLC-27326

Voices of Faith Christian Daycare II

1600 Irwin Bridge Road Conyers, GA 30012 Rockdale County
 (770) 498-5850 mhawkins@voicesfaith.org

Regional Consultant

Ashley Cunningham

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Mailing Address

2500 Rockbridge Rd., SW
 Stone Mountain, GA 30087

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/27/2019	Complaint Investigation & Licensing Study	Good Standing	
03/27/2019	Complaint Closure	Good Standing	
11/14/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C/2R-circus (Spanish)		0	0	C	15	C	NA	NA	Not In Use
Main	D/3R Sea world	Two Year Olds	2	13	C	15	C	NA	NA	Centers
Main	E/4R Lady Bug	Three Year Olds	1	13	C	15	C	NA	NA	Centers
Main	F/5R Bears	Four Year Olds	2	10	C	15	C	NA	NA	Centers
Main	G/ 6R Frogs	Four Year Olds	1	11	C	15	C	NA	NA	Centers
Main	H Middle Crickets		0	0	C	14	C	NA	NA	Not In Use
Main	I/Middle Lions		0	0	C	12	C	NA	NA	Not In Use
Main	J/ Middle Butterflies		0	0	C	12	C	NA	NA	Not In Use
Main	L Side 2L Ducklings	Infants and One Year Olds	2	7	C	10	C	NA	NA	Nap
Main	L side A /1L		0	0	C	10	C	NA	NA	Not In Use
Main	L/3L Apples	One Year Olds	2	9	C	16	C	NA	NA	Centers
Main	M/4 L Afrerschool	PreK	2	20	C	35	C	NA	NA	Centers
Main	R side B/1R Broncos		0	0	C	15	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 199			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 83		Total Capacity @35 sq. ft.: 199			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	5-12 Years PGround	79	C
Main	6w-2yrs PGround	68	C

Comments

Plan of Improvement: Developed This Date 03/27/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Antioniette Woodside, Program Official

Date

Ashley Cunningham, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the center had inadequate lesson plans in that classroom lesson plans were either not available or out dated.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 4/1/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 3

Met

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please ensure that all children files are completed the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

Correction Deadline: 3/27/2019

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Correction Deadline: 10/22/2018****Corrected on 3/27/2019****.25(13) - Previous citation observed corrected.****Technical Assistance**

591-1-1-.25(13) - Please be mindful of the safety latches in the classrooms. The consultant observed that some the latches were inoperable making cleaning hazards accessible to children. The consultant had to manipulate the safety latch in order to get it to properly work. The center will ensure to replace the latches and check them daily to ensure that they are working. The consultant also suggested magnetic safety latches.

Correction Deadline: 3/27/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

Comment

Please ensure that infant feeding forms are updated regularly.

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that in the Ducklings classroom all bottles were not labeled and the temperature of the refrigerator could not be determined due there not being a thermometer inside.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 4/1/2019

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed and discussed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

591-1-1-.36(4)(b) - Please ensure that you replace the tape on on the vehicle seats with exposed foam. The consultant also suggested seat covers to cover the distress seats.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Comment

Please ensure that cribs/cots are labeled for individual use.

Technical Assistance

591-1-1-.30(2) - Please ensure that all children who sleep in cribs are placed down for rest on their backs. The consultant observed a staff member place a child who was not asleep down to rest in their crib on their stomach. The consultant observed that the child was able to roll over on their own. The staff stated that they thought if the child could roll they could be placed down on their stomach for rest. The consultant also suggested to place a note on each child crib who could roll over.

Correction Deadline: 3/27/2019

Staff Records

Records Reviewed: 25**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 08/27/2018

Staff # 2

Met

Date of Hire: 08/13/2018

Staff # 3

Not Met

Date of Hire: 02/24/2016

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4

Met

Date of Hire: 02/05/2018

Staff # 5

Met

Date of Hire: 02/01/2018

Staff # 6

Met

Date of Hire: 10/22/2018

Staff # 7

Met

Date of Hire: 09/25/2017

Staff # 8

Met

Date of Hire: 06/02/2017

Staff # 9

Met

Records Reviewed: 25**Records with Missing/Incomplete Components: 1**

Date of Hire: 03/10/2009

Staff # 10

Met

Date of Hire: 09/13/2016

Staff # 11

Met

Date of Hire: 11/15/2016

Staff # 12

Met

Date of Hire: 09/27/2018

Staff # 13

Met

Date of Hire: 03/25/3019

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14

Met

Date of Hire: 05/07/2018

Staff # 15

Met

Date of Hire: 09/05/2018

Staff # 16

Met

Date of Hire: 09/05/2018

Staff # 17

Met

Date of Hire: 09/27/2018

Staff # 18

Met

Date of Hire: 02/28/2017

Staff # 19

Met

Date of Hire: 04/13/2017

Staff # 20

Met

Date of Hire: 11/13/2018

Staff # 21

Met

Date of Hire: 02/06/2017

Staff # 22

Met

Date of Hire: 06/20/2017

Staff # 23

Met

Date of Hire: 01/01/2018

Staff # 24

Met

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Date of Hire: 12/07/2018

Staff # 25

Met

Date of Hire: 05/22/2019

Staff Credentials Reviewed: 25

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles. The center has all required materials in the center. The consultant suggested to have a small kit with all items inside that can be presented when asked. For the vehicle first aid kits the consultant suggest to place all first aid items in a small tool box that can be lock. That way it is not accessible to children when transporting.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

591-1-1-.33(5) - Please ensure that the cook and director obtains four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage by July 31, 2019. Food program training does not cover these hours.

Correction Deadline: 4/26/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

The following information is associated with a Complaint Investigation Visit:

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 10/3/2018

Corrected on 3/27/2019

.07(2) - Previous citation corrected.