



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/4/2018 **VisitType:** Licensing Study **Arrival:** 1:10 PM **Departure:** 2:50 PM

CCLC-27104

Paulding Preparatory Academy

1040 Merchants Dr. Dallas, GA 30132 Paulding County
 (770) 445-7757 lynodaro@comcast.net

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

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karyn.presley@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
09/04/2018	Licensing Study	Good Standing
02/20/2018	Monitoring Visit	Good Standing
12/06/2017	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-First Right	One Year Olds and Two Year Olds	1	9	C	10	C	NA	NA	Nap
Main	B-Second Right	Three Year Olds and Four Year Olds	1	11	C	15	C	22	C	Nap
Main	C-Third Right	PreK	2	12	C	26	C	37	C	Transitioning, Nap
Main	D-Fourth Right Rm	PreK	2	16	C	26	C	NA	NA	Story
Main	First Left		0	0	C	14	C	19	C	Not In Use
Main	Second Left		0	0	C	16	C	NA	NA	Not In Use
Main	Third Left		0	0	C	19	C	26	C	Not In Use
Total Capacity @35 sq. ft.: 126						Total Capacity @25 sq. ft.: 156				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.: 156				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Center Back	132	C
Main	Second Right	25	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lynda Odaro, Program Official

Date

Karyn Presley, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Discussed the following rule 591-1-1-.06(5) requires Center Staff to provide platforms or sets of steps at the toilets and sinks to assist children who are unable to use the fixtures comfortably when child-size fixtures are not provided. In Centers with a licensed capacity of 19 or more children, the toilet facilities for children aged four (4) and older shall be suitably screened for privacy.

Correction Deadline: 9/14/2018

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.
Discussed cleaning tools to be out of reach of children.

Comment

Discussed the following rule 591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency.

Correction Deadline: 9/4/2018

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 12/13/2017****Corrected on 9/4/2018**

.26(9) - Previous citation was observed to be corrected in that tree roots were not exposed on this visit. Consultant discussed resilient surface with the provider.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 2/20/2018****Corrected on 9/4/2018**

.17(8) - Consultant observed staff to remind children to wash hands

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Discussed updated emergency plans and drills

Correction Deadline: 9/9/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

Comment

Discussed the following rule 591-1-1-.13(6) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number.

Correction Deadline: 9/4/2018

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

One vehicle had an approved fire extinguisher and first aid kit on this date.

Reminder to replace fire extinguisher and first aid kit on second vehicle

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/30/2018

Staff # 2

Met

Date of Hire: 08/15/2018

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 08/06/2018	Met
Staff # 4 Date of Hire: 01/26/2015	Met
Staff # 5 Date of Hire: 06/10/2008	Met
Staff # 6 Date of Hire: 10/24/2009	Met
Staff # 7 Date of Hire: 09/20/2017	Met
Staff # 8 Date of Hire: 08/01/2014	Met
Staff # 9 Date of Hire: 08/30/2016	Met
Staff # 10 Date of Hire: 01/17/2017	Met
Staff # 11 Date of Hire: 08/13/2018	Met
Staff # 12 Date of Hire: 07/25/2014	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment

Discussed in person requirement for CPR

591-1-1-.33 Staff Training **Met**

Comment

Please ensure completed orientation checklists are documented and signed.

Comment

Discussed the following rule 591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children.

Correction Deadline: 10/4/2018

Comment

Discussed the following rule 591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

Correction Deadline: 10/4/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.