



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/27/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 8:50 AM **Departure:** 12:00 PM

CCLC-27104

Paulding Preparatory Academy

1040 Merchants Dr. Dallas, GA 30132 Paulding County
 (770) 445-7757 lynodaro@comcast.net

Regional Consultant

Karyn Presley

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karyn.presley@decal.ga.gov

Joint with: Nilia Lalin

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/27/2019	Complaint Investigation Follow Up	Good Standing	
08/13/2019	Complaint Closure	Good Standing	
08/08/2019	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-First Right	One Year Olds	2	6	C	10	C	NA	NA	Free Play
Main	B-Second Right	One Year Olds and Two Year Olds	2	8	C	15	C	22	C	Free Play, Diapering
Main	C-Third Right	PreK	1	18	C	26	C	37	C	Centers
Main	D-Fourth Right Rm	PreK	2	20	C	26	C	NA	NA	Centers
Main	First Left	One Year Olds and Two Year Olds	1	6	C	14	C	19	C	Free Play
Main	Second Left	Three Year Olds	1	7	C	16	C	NA	NA	Circle Time
Main	Third Left		0	0	C	19	C	26	C	Not In Use
Total Capacity @35 sq. ft.: 126						Total Capacity @25 sq. ft.: 156				
Total # Children this Date: 65			Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.: 156				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Center Back	132	C
Main	Second Right	25	C

Comments

Plan of Improvement: Developed This Date 08/27/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lynda Odaro, Program Official

Date

Karyn Presley, Consultant

Date

Nilia Lalin, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-No Record	
Child # 5	Met
Child # 6	Met
Child # 7	Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on consultant's review of records the Center did not have a file available for one child during this visit.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 8/28/2019

Recited on 8/27/2019

Facility

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 8/18/2019

Corrected on 8/27/2019

.26(8) - Previous citation was observed to be corrected in that adequate resilient surface was observed on this date.

Correction Deadline: 8/8/2019

Corrected on 8/27/2019

.26(9) - Previous citation was observed to be corrected in that the outside area was observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 8/13/2019

Corrected on 8/27/2019

.10(3) - Previous citation was observed be corrected in that diapering children were observed in diapering classrooms.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 8/8/2019

Corrected on 8/27/2019

.32(4) - Previous citation was observed to be corrected in that children were separated correctly by age.

Correction Deadline: 8/13/2019

Corrected on 8/27/2019

.32(4)(a) - Previous citation was observed to be corrected in that children were separated correctly by age.