



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/17/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 12:30 PM

**CCLC-267**

**Northeast Intown YWCA**

957 N. Highland Ave., NE Atlanta, GA 30306 Fulton County  
 (404) 892-3476 thill@ywcaatlanta.org

**Regional Consultant**

Junya Herron

Phone: (770) 357-3323

Fax: (770) 357-3329

junya.herron@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/17/2021	Monitoring Visit	Good Standing	
08/20/2020	Licensing Study	Good Standing	
02/04/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1st Floor	Preschool 2	Three Year Olds	1	9	C	17	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 17			Total Capacity @25 sq. ft.: 0							
2nd Floor	Afterschool		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0							
3rd Floor	Afterschool		0	0	C	25	C	NA	NA	Not In Use
3rd Floor	Room G-Afterschool		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0							
Ground Floor	Infants	Infants	1	6	C	26	C	NA	NA	Nap,Feeding,Floor Play
Ground Floor	Mobile Infants		0	0	C	10	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0							
Main Floor	Infants	Infants	1	6	C	26	C	NA	NA	Floor Play,Nap,Feeding
Main Floor	Mobile Infants		0	0	C	12	C	NA	NA	Not In Use
Main Floor	Preschool 1	Three Year Olds	1	9	C	25	C	NA	NA	Centers

Main Floor	Room A-1L		0	0	C	26	C	NA	NA	Not In Use
Main Floor	Toddlers	Two Year Olds	2	12	C	20	C	NA	NA	Centers, Free Play
Main Floor	Wobblers	One Year Olds	2	12	C	13	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 225					Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations		
Upstairs	Mobile Infants 2		0	0	C	14	C	NA	NA	Not In Use
Upstairs	Pre-K 1	PreK	2	14	C	58	C	NA	NA	Centers
Upstairs	Pre-K 2	PreK	2	14	C	0	NC	NA	NA	Centers
Upstairs	Preschool 3	Three Year Olds	1	12	C	17	C	NA	NA	Centers
Upstairs	Preschool2	Two Year Olds	1	9	C	17	C	NA	NA	Centers
Upstairs	Room G-Back L	PreK	2	16	C	26	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 132					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 119			Total Capacity @35 sq. ft.: 485			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main Floor	Back Playground	43	C
Main Floor	Front Playground	32	C

**Comments**

An Administrative Review was conducted on February 17, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 17, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Consultant discussed Comprehensive background check rules.


Discussed supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Consultant discussed the COVID-19 Checklist

Provider is adhering to the Governor's Executive Order

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Tomeki Hill, Program Official

Date

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Junya Herron, Consultant

Date



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### Findings Report

**Date:** 2/17/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 12:30 PM

#### CCLC-267

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

#### Comment

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

#### Comment

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)** **Met**

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

#### Comment

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met

**Staff Credentials Reviewed: 8**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.