



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/16/2019 **VisitType:** Licensing Study **Arrival:** 12:00 PM **Departure:** 3:00 PM

CCLC-267

Northeast Intown YWCA

957 N. Highland Ave., NE Atlanta, GA 30306 Fulton County
 (404) 892-3476 thill@ywcaatlanta.org

Regional Consultant

Junya Herron

Phone: (770) 357-3323

Fax: (770) 357-3329

junya.herron@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/16/2019	Licensing Study	Good Standing	
02/19/2019	Monitoring Visit	Good Standing	
09/28/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1st Floor	Preschool 2		0	0	C	17	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 17						Total Capacity @25 sq. ft.: 0				
2nd Floor	Afterschool		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 25						Total Capacity @25 sq. ft.: 0				
3rd Floor	Afterschool		0	0	C	25	C	NA	NA	Not In Use
3rd Floor	Room G-Afterschool		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 50						Total Capacity @25 sq. ft.: 0				
Ground Floor	Infants		0	0	C	26	C	NA	NA	Not In Use
Ground Floor	Mobile Infants		0	0	C	10	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 36						Total Capacity @25 sq. ft.: 0				
Main Floor	Infants	Infants	3	10	C	26	C	NA	NA	Nap
Main Floor	Mobile Infants	One Year Olds and Two Year Olds	1	10	C	12	C	NA	NA	Nap
Main Floor	Preschool 1	Two Year Olds and Three Year Olds	2	18	C	25	C	NA	NA	Nap
Main Floor	Room A-1L		0	0	C	26	C	NA	NA	Not In Use

Main Floor	Toddlers	Two Year Olds	2	18	C	20	C	NA	NA	Nap
Main Floor	Wobblers	One Year Olds	2	10	C	13	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 225			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Upstairs	Mobile Infants 2		0	0	C	14	C	NA	NA	Not In Use
Upstairs	Pre-K 1	Five Year Olds and Six Year Olds and Over	2	35	C	58	C	NA	NA	Nap
Upstairs	Pre-K 2	Six Year Olds and Over	0	0	C	0	C	NA	NA	Not In Use
Upstairs	Preschool 3	Three Year Olds	1	13	C	17	C	NA	NA	Nap
Upstairs	Preschool2	Four Year Olds	1	15	C	17	C	NA	NA	Nap
Upstairs	Room G-Back L		0	0	C	26	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 129			Total Capacity @35 sq. ft.: 485			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main Floor	Back Playground	43	C
Main Floor	Front Playground	32	C

Comments

The purpose of this visit today was to complete a Licensing Study.


Consultant provided her contact information.

Consultant discussed Comprehensive background check rules.

Consultant observed the emergency plan.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tomeki Hill, Program Official

Date

Junya Herron, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/16/2019 **VisitType:** Licensing Study **Arrival:** 12:00 PM **Departure:** 3:00 PM

CCLC-267**Northeast Intown YWCA**

957 N. Highland Ave., NE Atlanta, GA 30306 Fulton County
(404) 892-3476 thill@ywcaatlanta.org

Mailing Address
Same

Regional Consultant

Junya Herron

Phone: (770) 357-3323
Fax: (770) 357-3329
junya.herron@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Swimming activities provided off site.

Comment

Swimming rules discussed.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/29/2007	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Date of Hire: 04/02/2013	
Staff # 5	Met
Date of Hire: 08/05/2005	
Staff # 6	Met
Date of Hire: 08/30/1999	
Staff # 7	Met
Date of Hire: 06/03/2019	
Staff # 8	Met
Date of Hire: 06/04/2014	
Staff # 9	Met
Date of Hire: 12/12/2006	
Staff # 10	Met
Date of Hire: 06/10/2019	
Staff # 11	Met
Date of Hire: 11/15/2016	

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 12 Met
Date of Hire: 04/25/2018

Staff # 13 Met
Date of Hire: 03/21/2019

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

Comment
Director provided 1 file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.