



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/18/2018    **VisitType:** Licensing Study    **Arrival:** 8:45 AM    **Departure:** 12:00 PM

**CCLC-26786**

**Discovery Point #63**

3750 Village Way Braselton, GA 30517 Barrow County  
 (770) 586-5144 dp63@discoverypoint.com

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/18/2018	Licensing Study	Good Standing	
01/16/2018	Monitoring Visit	Good Standing	
07/20/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	4L	Three Year Olds and Four Year Olds	2	16	C	25	C	NA	NA	Circle Time
Main	5L	Three Year Olds and Four Year Olds	2	15	C	25	C	NA	NA	Transitioning
Main	A 1L	Infants	3	11	C	21	C	NA	NA	Nap,Feeding,Floor Play
Main	B 2L	One Year Olds	2	11	C	16	C	NA	NA	Floor Play,Feeding,Nap
Main	C 3L	One Year Olds	2	13	C	20	C	NA	NA	Floor Play
Main	D Middle Cafe		0	0	C	38	C	NA	NA	
Main	E 1R	One Year Olds and Two Year Olds	3	18	C	22	C	NA	NA	Outside
Main	F 2R	Two Year Olds and Three Year Olds	2	15	C	24	C	NA	NA	Outside
Main	G 3R	PreK	2	22	C	26	C	NA	NA	Centers
Main	H 4R		0	0	C	27	C	NA	NA	
Main	I 5R		0	0	C	36	C	NA	NA	
Total Capacity @35 sq. ft.: 280						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 121			Total Capacity @35 sq. ft.: 280			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	14	C
Main	PG B	97	C
Main	PG C	74	C

**Comments**

The purpose of this visit was to conduct a licensing study and follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Michelle Wasson, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor and repair or paint the rust that is beginning to develop on the door trim inside the boys bathroom in classroom 4R/5R.

**Correction Deadline: 9/18/2018**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to monitor and repair or replace the two screens on the windows by the back left playground, where holes are beginning to develop in the screens.

**Correction Deadline: 9/18/2018**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Correction Deadline: 1/16/2018**

**Corrected on 9/18/2018**

**.30(1)(b)4 - Correction of the previous citation in that consultant observed all children to sleep with covers or blankets on this date.**

**Correction Deadline: 1/16/2018**

**Corrected on 9/18/2018**

**.30(2)(c) - Correction of the previous citation in that consultant observed all infants to sleep only in safety-approved cribs on this date.**

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**Staff Records**

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**Records Reviewed: 35**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 07/25/2017

Staff # 2 Met

Date of Hire: 06/07/2016

Staff # 3 Met

Date of Hire: 06/25/2018

Staff # 4 Date of Hire: 04/01/2016	Met
Staff # 5 Date of Hire: 06/01/2017	Met
Staff # 6 Date of Hire: 08/15/2014	Met
Staff # 7 Date of Hire: 06/30/2017	Met
Staff # 8 Date of Hire: 08/09/2010	Met
Staff # 9 Date of Hire: 11/10/2008	Met
Staff # 10 Date of Hire: 07/27/2017	Met
Staff # 11	Met
Staff # 12 Date of Hire: 01/10/2018	Met
Staff # 13 Date of Hire: 01/11/2018	Met
Staff # 14 Date of Hire: 06/01/2016	Met
Staff # 15 Date of Hire: 08/20/2018	Met
Staff # 16 Date of Hire: 07/25/2017	Met
Staff # 17 Date of Hire: 06/01/2016	Met
Staff # 18 Date of Hire: 07/25/2017	Met
Staff # 19	Met

Date of Hire: 07/14/2010

Staff # 20 Met

Date of Hire: 07/25/2017

Staff # 21 Met

Date of Hire: 02/01/2017

Staff # 22 Met

Date of Hire: 02/17/2017

Staff # 23 Met

Date of Hire: 10/02/2015

Staff # 24 Met

Date of Hire: 03/26/2018

Staff # 25 Met

Date of Hire: 08/24/2018

Staff # 26 Met

Date of Hire: 03/01/2016

Staff # 27 Met

Date of Hire: 10/06/2014

Staff # 28 Met

Date of Hire: 07/25/2017

Staff # 29 Met

Date of Hire: 06/20/2018

Staff # 30 Met

Date of Hire: 07/25/2017

Staff # 31 Met

Date of Hire: 04/01/2016

Staff # 32 Met

Date of Hire: 08/25/2008

Staff # 33 Met

Date of Hire: 08/07/2018

Staff # 34 Met

Date of Hire: 07/20/2015

Staff # 35

Met

Date of Hire: 08/24/2018

**Staff Credentials Reviewed: 35**

**591-1-1-.09 Criminal Records Check(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.09 - Consultant discussed with provider new criminal records check rule change. On and after October 1, 2018, local background checks (with purpose code "W") will no longer be accepted (no more 21-day provisional employment) Everyone must have at least a fingerprint-based background check letter before they can be present at the center to care for children. The new definition of Provisional Employee includes those with only a satisfactory Fingerprint Records Check Determination. People with this type of clearance are allowed on site, but must be under the direct and continuous supervision of a Director or Employee with a satisfactory Comprehensive Records Check Determination.

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided eight file(s) for employees hired since last visit.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements are met.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.