



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/19/2018    **VisitType:** Monitoring Visit    **Arrival:** 12:45 PM    **Departure:** 2:15 PM

**CCLC-26664**

**Bible Baptist Christian Academy**

889 Georgia Highway 24 Statesboro, GA 30461 Bulloch County  
(912) 764-5615 admin@bbcaraider.com

**Regional Consultant**

Haley Carwile

Phone: (229) 317-9868

Fax: (229) 317-9865

haley.carwile@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 03/19/2018                         | Monitoring Visit | Good Standing |
| 08/03/2017                         | Licensing Study  | Good Standing |
| 02/21/2017                         | Monitoring Visit | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                       | Room              | Age Group                          | Staff                          | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                  |
|--------------------------------|-------------------|------------------------------------|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|------------------------|
| Main                           | 1st Right         | Two Year Olds                      | 1                              | 9        | C    | 11                            | C            | NA         | NA           | Nap                    |
| Main                           | 2nd Right         | Two Year Olds and Three Year Olds  | 1                              | 7        | C    | 11                            | C            | NA         | NA           | Nap                    |
| Main                           | 3 Right - infants | Infants and One Year Olds          | 2                              | 8        | C    | 12                            | C            | NA         | NA           | Lunch, Floor Play, Nap |
| Main                           | Hall 1st Left     | Four Year Olds and Five Year Olds  | 1                              | 13       | C    | 19                            | C            | NA         | NA           | Centers                |
| Main                           | Hall 2nd Left     | One Year Olds and Two Year Olds    | 2                              | 6        | C    | 11                            | C            | NA         | NA           | Nap                    |
| Main                           | Left              | Three Year Olds and Four Year Olds | 1                              | 9        | C    | 11                            | C            | NA         | NA           | Nap                    |
| Total Capacity @35 sq. ft.: 75 |                   |                                    |                                |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                        |
| Total # Children this Date: 52 |                   |                                    | Total Capacity @35 sq. ft.: 75 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                        |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | Only       | 26                   | C                     |

**Comments**

Plan of Improvement: Developed This Date 03/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Debra Hodges, Program Official

Date

Haley Carwile, Consultant

Date



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### Findings Report

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Same

The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 8/3/2017**

**Corrected on 3/19/2018**

**.25(3) - Observed the cabinet to have been removed.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed in the infant room. All other staff stated proper diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 8/3/2017****Corrected on 3/19/2018****.17(7) - Staff stated proper knowledge on this date.**

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**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review of medication records that several medication forms were not filled out in their entirety (i.e. missing prescription number) and dates the medicine was to be administered did not match when the medication was actually administered.

**POI (Plan of Improvement)**

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 3/19/2018**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete for a field trip taken October 13, 2017 as required.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 01/08/2018

Staff # 2

Met

Staff # 3

Met

Date of Hire: 08/01/2014

Staff # 4

Met

Date of Hire: 07/24/2017

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

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|                          |     |
|--------------------------|-----|
| Staff # 5                | Met |
| Staff # 6                | Met |
| Date of Hire: 11/06/2017 |     |
| Staff # 7                | Met |
| Date of Hire: 07/30/2017 |     |
| Staff # 8                | Met |
| Date of Hire: 03/08/2010 |     |
| Staff # 9                | Met |
| Staff # 10               | Met |
| Date of Hire: 07/01/2014 |     |
| Staff # 11               | Met |
| Date of Hire: 08/01/2016 |     |

**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Correction Deadline: 8/3/2017**

**Corrected on 3/19/2018**

**.09(1)(g) - Observed FPC letters for all staff on this date. Reviewed two files for two new staff hired since last visit.**

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 9/2/2017**

**Corrected on 3/19/2018**

**.33(3) - Observed health and safety training to be complete for the two staff that were missing it.**

**Correction Deadline: 9/2/2017**

**Corrected on 3/19/2018**

**.33(6) - Observed annual training for 2017 for all staff to be complete.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Lead credentials met for all required staff.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Not Met**

**Finding**

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on observation that in the Second Right Room two-year-old children were mixed with three-year-old children without an agreement from the parent.

**POI (Plan of Improvement)**

The Center will secure parental permission and keep it on file.

**Correction Deadline: 3/19/2018**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.