



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/2/2020 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:45 PM

CCLC-26490

Tree House Academy

2600 Sugarmill Blvd. St. Marys, GA 31558 Camden County
 (912) 576-8697 st.marys@treehouseacademy.org

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
 Fax: (478) 314-9443
 jerica.davis@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/02/2020	Licensing Study	Good Standing	
08/13/2019	Monitoring Visit	Good Standing	
01/29/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st right	One Year Olds and Two Year Olds	1	10	C	16	C	NA	NA	Lunch,Centers,Diapering
Main	B - 2nd right	One Year Olds	2	8	C	11	C	NA	NA	Transitioning,Lunch,Outside
Main	C - 3rd right		0	0	C	22	C	NA	NA	
Main	D -Back left	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	20	C	20	C	NA	NA	Centers,Lunch
Main	E -far left	Three Year Olds	1	11	C	19	C	NA	NA	Transitioning,Centers
Main	F-Front left	Infants and One Year Olds	2	10	C	12	C	NA	NA	Floor Play,Diapering
Main	Room G -3 yrs	Three Year Olds	1	10	C	14	C	NA	NA	Lunch,Outside,Centers
Total Capacity @35 sq. ft.: 114						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd -A frt lft	23	C
Main	Playgrd B back lft	67	C

Main	Playgrd-back rt	33	C
Main	playgrd-Front Rt	9	C

Comments

The purpose of today's visit is to conduct a licensing study.

The center provides transportation and vehicles and logs were inspected on this date.

The center is currently participating in the Quality Rated program.

Plan of Improvement: Developed This Date 01/02/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jessie Durbin, Program Official

Date

Jerica Davis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/2/2020 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:45 PM

CCLC-26490

Tree House Academy

2600 Sugarmill Blvd. St. Marys, GA 31558 Camden County
(912) 576-8697 st.marys@treehouseacademy.org

Mailing Address
Same

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
Fax: (478) 314-9443
jerica.davis@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure hanging cords are inaccessible to the school age children.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute surfacing under the slides and sliding poles on the large playground structure.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 8/13/2019

Corrected on 1/2/2020

.17(7) - This citation was observed to be corrected on this date. Appropriate handwashing was observed throughout.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 01/22/2016	
Staff # 2	Met
Date of Hire: 04/29/2014	
Staff # 3	Met
Date of Hire: 03/06/2008	
Staff # 4	Met
Date of Hire: 10/08/2019	
Staff # 5	Met
Date of Hire: 08/16/2016	
Staff # 6	Met
Date of Hire: 03/16/2015	
Staff # 7	Not Met
Date of Hire: 08/23/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 8	Met
Date of Hire: 06/19/2017	
Staff # 9	Met
Date of Hire: 09/10/2008	

Staff Credentials Reviewed: 12

Comment

Criminal record checks were observed to be complete.

Comment

Director provided five files for employees hired since the last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that two staff members hired in August of 2019 did not have evidence of completing health and safety training within the first ninety days of employment as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 1/16/2020**Recited on 1/2/2020****Correction Deadline: 2/28/2019****Corrected on 1/2/2020**

.33(6) - This citation was observed to be corrected on this date. All required completed a minimum of ten annual training hours for the calendar year of 2019 as required.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.