



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/10/2019 **VisitType:** Monitoring Visit **Arrival:** 9:15 AM **Departure:** 12:50 PM

CCLC-262

West Chatham YMCA Child Learning Center

167 Isaac G Laroche Drive Pooler, GA 31322 Chatham County
 (912) 748-1408 Sara.kennedy@ymcaofcoastalga.org

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
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 kesha.mcneal@dec.al.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
04/10/2019	Monitoring Visit	Good Standing
11/28/2018	Licensing Study	Good Standing
03/28/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
A/S building	adult gym		0	0	C	108	C	NA	NA	
A/S building	conference room		0	0	C	13	C	NA	NA	
A/S building	Gym		0	0	C	163	C	NA	NA	
A/S building	kid fit gym		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 312			Total Capacity @25 sq. ft.: 0							
Child Learning Center	1st left	Infants and One Year Olds	2	6	C	13	C	NA	NA	Transitioning, Floor Play, Nap
Child Learning Center	1st right	Infants	2	7	C	10	C	NA	NA	Transitioning, Floor Play, Diapering
Child Learning Center	2nd left(PK)	Two Year Olds and Three Year Olds	2	16	C	19	C	NA	NA	Centers, Circle Time, Transitioning
Child Learning Center	2nd right	One Year Olds and Two Year Olds	2	8	C	14	C	NA	NA	Outside, Transitioning, Free Play
Child Learning Center	3rd left	Two Year Olds and Three Year Olds	2	16	C	17	C	NA	NA	Transitioning, Free Play, Outside
Child Learning Center	3rd right	One Year Olds and Two Year Olds	2	12	C	15	C	NA	NA	Story, Transitioning, Circle Time

Child Learning Center	4th left	Three Year Olds and Four Year Olds	2	28	C	30	C	NA	NA	Centers, Transitioning	
Child Learning Center	4th right(PK)	PreK	2	20	C	22	C	NA	NA	Transitioning, Centers	
Total Capacity @35 sq. ft.: 140					Total Capacity @25 sq. ft.: 0						
Total # Children this Date: 113					Total Capacity @35 sq. ft.: 452					Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Child Learning Center	back left, twos	46	C
Child Learning Center	front left, toddlers	35	C
Child Learning Center	preschool/AS PG	74	C

Comments

Director provided eight file(s) for employees hired since last visit.

The center participates in transportation, but does not currently adminsters medication or participate in field trips or swimming at this time.

Plan of Improvement: Developed This Date 04/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sara Kennedy, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - Please ensure that all equipment and furniture is free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean On this date the consultant observed a blue couch in the loft area of the pre-k classroom wit exposed foam. Also the consultant observed pillows in the comfort area that had exposed foam in the third right classroom.

Correction Deadline: 4/10/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Comment

Pool not in use at this time, gates observed locked.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Defer

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Defer

591-1-1-.26(4)- The center has submitted a work order for getting the fencing fixed at the required height.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 11/28/2018

Technical Assistance

591-1-1-.26(6) - Please ensure that the outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. On this date the consultant observed a red little tikes car that was missing the steering wheel causing a potential entrapment hazard and there was a little tikes basketball goal that was not attached located on the back left two year old classroom.

Correction Deadline: 4/20/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Not Met**

Comment

Please ensure lids remain on trash containing organic waste in the pre-k classroom.

Comment

Proper hand washing observed throughout the center.

Finding

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined based on the consultant's observation that the garbage in the second right classroom had a strong odor and needed to be changed.

POI (Plan of Improvement)

The Center will provide the required containers and implement a plan to ensure that trash and garbage are taken out daily, or more often, if needed.

Correction Deadline: 4/10/2019

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 12/3/2018

Corrected on 4/10/2019

.21(3) - Previous citation observed corrected on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on the consultant's observation that bus #3 is in not in good repair in that the floor board of bus is weak in several spots and there is exposed wood located on the left side of the bus due to a water leak from the roof of the bus.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 4/11/2019

Correction Deadline: 11/29/2018

Corrected on 4/10/2019

.36(7)(d)1. - Previous citation observed corrected on this date.

Correction Deadline: 11/28/2018

Corrected on 4/10/2019

.36(7)(d)2. - Previous citation observed corrected on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(1)(a)3 - Please ensure that crib sheets in the first left are changed daily or more often as needed and prior to a change of occupant. There was several sheets that had bleach spots.

Correction Deadline: 4/10/2019

Correction Deadline: 11/28/2018

Corrected on 4/10/2019

.30(4) - Previous citation observed corrected on this date.

Staff Records

Records Reviewed: 31**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/01/2019

Staff # 2 Met

Date of Hire: 10/19/2015

Staff # 3 Met

Date of Hire: 03/25/2019

Staff # 4 Met

Date of Hire: 12/03/2013

Staff # 5 Met

Date of Hire: 07/28/2014

Staff # 6 Met

Date of Hire: 05/10/2017

Staff # 7 Met

Date of Hire: 09/01/2018

Staff # 8 Met

Date of Hire: 05/01/2018

Staff # 9 Met

Date of Hire: 05/01/2016

Staff # 10 Met

Date of Hire: 02/01/2013

Staff # 11 Met

Date of Hire: 03/20/2014

Staff # 12 Met

Date of Hire: 07/01/2016

Staff # 13 Met

Date of Hire: 03/19/2019

Staff # 14 Met

Date of Hire: 10/19/2017

Staff # 15 Met

Date of Hire: 08/08/2017

Staff # 16 Met

Date of Hire: 12/20/2018

Staff # 17 Date of Hire: 07/29/2014	Met
Staff # 18 Date of Hire: 01/08/2018	Met
Staff # 19 Date of Hire: 01/26/2017	Met
Staff # 20 Date of Hire: 12/07/2018	Met
Staff # 21 Date of Hire: 01/26/2012	Met
Staff # 22 Date of Hire: 08/29/2007	Met
Staff # 23 Date of Hire: 03/03/2014	Met
Staff # 24 Date of Hire: 06/01/2018	Met
Staff # 25	Met
Staff # 26 Date of Hire: 03/13/2019	Met
Staff # 27 Date of Hire: 11/30/2017	Met
Staff # 28 Date of Hire: 04/08/2019	Met
Staff # 29 Date of Hire: 10/01/2013	Met
Staff # 30 Date of Hire: 05/01/2016	Met
Staff # 31 Date of Hire: 01/11/2018	Met

Staff Credentials Reviewed: 31

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided eight file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.