



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/26/2020 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:20 PM

CCLC-26284

Primrose School of Gainesville

2171 Sandridge Court Gainesville, GA 30501 Hall County
 (770) 297-9977 office@primrosegainesville.com

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

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malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--------------------------------|---------------|--|
| 08/26/2020 | Licensing Study | Good Standing | |
| 02/19/2020 | Incident Investigation Closure | Good Standing | |
| 02/12/2020 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|----------------|-----------------------------------|-------|----------|------|------------|--------------|------------|--------------|----------------------|
| Main | 1st Left | One Year Olds | 2 | 7 | C | 14 | C | NA | NA | Story |
| Main | 1st Right | Infants and One Year Olds | 1 | 4 | C | 10 | C | NA | NA | Free Play, Diapering |
| Main | 2nd Left | Two Year Olds | 2 | 8 | C | 18 | C | NA | NA | Free Play |
| Main | 2nd Right | Infants | 2 | 4 | C | 11 | C | NA | NA | Nap |
| Main | 3rd Left Front | Two Year Olds | 1 | 9 | C | 22 | C | NA | NA | Free Play, Diapering |
| Main | 3rd Left rear | | 0 | 0 | C | 22 | C | NA | NA | |
| Main | 4th Left front | Three Year Olds | 2 | 16 | C | 23 | C | NA | NA | Centers |
| Main | 4th Left rear | Four Year Olds | 2 | 16 | C | 22 | C | NA | NA | Snack |
| Main | 5th Left | Six Year Olds and Over | 1 | 7 | C | 20 | C | NA | NA | Homework |
| Main | 6th Left | Four Year Olds and Five Year Olds | 2 | 9 | C | 21 | C | NA | NA | Centers |

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 80

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|---------------------|----------------------|-----------------------|
| Main | 1st Left | 59 | C |
| Main | 2nd Left | 87 | C |
| Main | Rear and Right Rear | 109 | C |
| Main | Right Front | 11 | C |

Comments

An Administrative Review was conducted on August 26, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 2, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sandra Marvin, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center this date. Consultant discussed with provider the licensing capacity and not to exceed the capacity of the original license.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Hand washing and sanitizing requirements were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Met****Comment**

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 8/26/2020

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Correction Deadline: 2/21/2020**Corrected on 8/26/2020**

.36(4)(f)1. - The previous citation was observed to be corrected on this date. The consultant observed all of the seat belt buckles to be in working order during a virtual walk through of the vehicle on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

| | |
|--|-----|
| Staff # 2 | Met |
| Staff # 3 Date of Hire: 10/14/2019 | Met |
| Staff # 4 Date of Hire: 07/13/2020 | Met |
| Staff # 5 | Met |
| Staff # 6 Date of Hire: 07/30/2020 | Met |
| Staff # 7 Date of Hire: 07/08/2020 | Met |
| Staff # 8 Date of Hire: 03/09/2020 | Met |
| Staff # 9 Date of Hire: 08/19/2020 | Met |
| Staff # 10 Date of Hire: 01/09/2020 | Met |
| Staff # 11 | Met |
| Staff # 12 Date of Hire: 08/16/2019 | Met |
| Staff # 13 | Met |
| Staff # 14 | Met |
| Staff # 15 Date of Hire: 06/11/2020 | Met |
| Staff # 16 | Met |
| Staff # 17 | Met |
| Staff # 18 | Met |
| Staff # 19 Date of Hire: 02/10/2020 | Met |
| Staff # 20 | Met |

| | |
|--|-----|
| Staff # 21 Date of Hire: 08/05/2020 | Met |
| Staff # 22 Date of Hire: 07/13/2020 | Met |
| Staff # 23 | Met |
| Staff # 24 | Met |
| Staff # 25 Date of Hire: 08/22/2017 | Met |
| Staff # 26 Date of Hire: 08/13/2020 | Met |

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided nine (9) files for employees hired since last visit on February 12, 2020.

591-1-1-.14 First Aid & CPR Met

Comment

CPR and First Aid requirements are met per current COVID-19 guidelines.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 16, 2020.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.