



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/29/2017 **VisitType:** Monitoring Visit

Arrival: 2:20 PM

Departure: 3:55 PM

CCLC-26196

Smith After School

370 Old Ivy Road Atlanta, GA 30342 Fulton County
 (404) 433-6126 kim@myafterschoolprogram.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@dec.al.ga.gov

Mailing Address

5075 hamptons club dr
 Alpharetta, GA 30004

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/29/2017	Monitoring Visit	Good Standing	
04/28/2017	Licensing Study	Good Standing	
11/17/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10	Six Year Olds and Over	2	18	C	18	C	NA	NA	Homework
Main	11	Six Year Olds and Over	2	10	C	18	C	NA	NA	Homework
Main	14	Six Year Olds and Over	2	15	C	0	NC	NA	NA	Transitioning, Homework
Main	9	Six Year Olds and Over	2	15	C	18	C	NA	NA	Transitioning, Homework
Main	Cafeteria		0	0	C	0	C	NA	NA	Not In Use
Main	Gym	Six Year Olds and Over	6	64	C	129	C	NA	NA	Free Play, Transitioning

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 122

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Play area	352	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on April 28, 2017.

Consultant provided the Emergency Plan Template on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kimberly Bishop, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children enrolled in the After School Program that requires diapering.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)	Met
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Comment

Per discussion with the Director the After School Program does not administer medication at this time.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The After School Program does not participate in resting activities.

	Staff Records
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Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 01/31/2014

Staff # 2	Met
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Date of Hire: 08/04/2011

Staff # 3	Met
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Date of Hire: 08/01/2015

Staff # 4	Met
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Date of Hire: 08/01/2013

Staff # 5	Met
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Date of Hire: 08/01/2013

Staff # 6	Met
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Date of Hire: 03/07/2018

Staff # 7	Met
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Date of Hire: 08/01/2005

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Staff # 8	Met
Date of Hire: 08/01/2015	
Staff # 9	Met
Date of Hire: 08/01/2016	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 08/01/2006	
Staff # 12	Met
Date of Hire: 08/05/2010	
Staff # 13	Met
Date of Hire: 07/29/2014	
Staff # 14	Met
Date of Hire: 08/01/2014	
Staff # 15	Met
Date of Hire: 08/01/2016	
Staff # 16	Met
Date of Hire: 03/07/2018	

Staff Credentials Reviewed: 16**591-1-1-.09 Criminal Records Check(CR)** **Met****Comment**

Criminal Records Check complete for all staff on this date.

Comment

The Director provided one new employee file hired since last visit on this date.

591-1-1-.14 First Aid & CPR **Met****Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training **Met****Comment**

Observed - Documentation Of Health and Safety Orientation Training on this date.

591-1-1-.31 Staff(CR) **Met****Comment**

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
Comment	
Observed-Appropriate Staff:Child Ratios	
591-1-1-.32 Supervision(CR)	Met
Comment	
Observed-Adequate Supervision	