



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/19/2021    **VisitType:** LS POI Follow Up    **Arrival:** 7:55 AM    **Departure:** 8:00 AM

**CCLC-26143**

**Millennium Academy**

110 Redding Drive Bremen, GA 30110 Haralson County  
(770) 537-6464 jcw0224@att.net

**Regional Consultant**

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/19/2021	LS POI Follow Up	Good Standing	
06/21/2021	Complaint Investigation by Phone	Good Standing	
01/12/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infant Room	Infants and One Year Olds	1	3	C	7	C	NA	NA	Floor Play, Diapering
Main	B- One Year Old	One Year Olds	1	4	C	10	C	NA	NA	Free Play, Transitioning
Main	C-2 Year Old	Two Year Olds	1	5	C	14	C	NA	NA	Free Play
Main	D-3 Years	Three Year Olds	1	7	C	18	C	NA	NA	Story
Main	E- 1&2 Year	Six Year Olds and Over	1	7	C	12	C	NA	NA	Free Play
Main	F-4yrs. old	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	13	C	24	C	NA	NA	Free Play
Main	G		0	0	C	9	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 94						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infant/Toddler	14	C
Main	B-3 yrs. & older	29	C

### Comments

An onsite visit was conducted on this date to follow up to the previous visit, Plan of Improvement, and conduct an onsite walk through of the facility.

Administrative Review process was discussed and documents are due on July 26, 2021.

Administrative Review completed on July 22, 2021.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jennifer Wood, Program Official

Date

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Rachael Brown, Consultant

Date



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### Findings Report

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The following information is associated with a LS POI Follow Up:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

591-1-1-.03(2) - Ensure lesson plans are dated and posted in each classroom.

**Correction Deadline: 7/19/2021**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

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**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Ensure a complete address is obtained for person's authorized to pick up children.

**Correction Deadline: 7/19/2021**

**Comment**

591-1-1-.08(6) - Ensure a parent signature and arrival/departure time is obtained for every day children attend.

**Correction Deadline: 7/19/2021**

**Facility**

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**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please secure brooms out of reach of children.

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute as needed.

**Technical Assistance**

591-1-1-.26(9) - Ensure swing chains are free from rust and sharp edges.

**Correction Deadline: 7/19/2021**

**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

**Correction Deadline: 6/21/2021**

**Corrected on 7/19/2021**

**.15(2)(a) - Citation observed to be corrected. Staff stated infants are held when bottle feeding and bottles are not propped.**

**Correction Deadline: 6/21/2021**

**Corrected on 7/19/2021**

**.15(6)(b) - Citation observed to be corrected. Staff stated children are served in high chairs or tables with individual bowls and utensils.**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.10(4) - Citation observed to be corrected. Consultant observed appropriate diapering and observed the diapering area to be cleaned with a disinfectant. Staff stated the diapering area was cleaned between each diaper change.****Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.10(5) - Citation observed to be corrected. Consultant observed appropriate diapering procedures. Staff were observed to maintain constant contact with the child on the changing table and stated no children were left unattended on the diapering surface.**

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.17(2) - Citation observed to be corrected on this date. Staff were observed to use wipes when diapering children. Staff stated using wipes for all diaper changes.****Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.17(7) - Citation observed to be corrected on this date. Staff were observed to properly clean the hands of infants after diapering. Staff stated appropriate handwashing for children throughout the day.****Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.17(8) - Citation observed to be corrected on this date. Staff were observed to wash their hands before and after diapering. Staff stated appropriate handwashing throughout the center.**

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

**Safety**

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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.11(2) - Citation observed to be corrected on this date. Consultant observed pleasant interactions between staff and children in care. Staff stated age-appropriate discipline practices used throughout the center.**

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed. Ensure arrival/departure times are noted when arriving and leaving field trip location.

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on review of records that the most recent annual vehicle inspection expired on June 3, 2021 and the vehicle was used to transport children to field trips on July 14, 2021, July 15, 2021, and July 16, 2021.

**POI (Plan of Improvement)**

The Center will obtain the annual vehicle inspection and will not transport children until a current inspection has been obtained.

**Correction Deadline: 7/24/2021**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Correction Deadline: 6/30/2021****Corrected on 7/19/2021****.30(2) -Citation observed to be corrected on this date. Consultant observed all blankets, toys, and boppy pillows to be removed from cribs and no longer used when children are placed in cribs. Infant safe sleep requirements were discussed. Staff stated placing infants to sleep on their back with no items in the crib.**

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/25/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 05/15/2016	
Staff # 3	Met
Date of Hire: 06/24/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 01/05/2012	
Staff # 5	Met
Date of Hire: 09/03/2019	
Staff # 6	Met
Date of Hire: 03/15/2021	
Staff # 7	Met
Date of Hire: 02/27/2017	
Staff # 8	Met
Date of Hire: 07/06/2020	
Staff # 9	Met
Date of Hire: 06/16/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 08/01/2014	
Staff # 11	Met
Date of Hire: 09/24/2018	
Staff # 12	Met
Date of Hire: 03/04/2019	
Staff # 13	Met
Date of Hire: 08/03/2020	
Staff # 14	Met



Date of Hire: 08/01/2008

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete first aid kit observed in center. Please add a cold pack to the vehicle first aid kit.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Technical Assistance**

**Technical Assistance**

591-1-1-.33(5) - Ensure all applicable staff obtain ten (10) hours of annual training every calendar year.

**Correction Deadline: 8/18/2021**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Correction Deadline: 6/30/2021**

**Corrected on 7/19/2021**

**.32(7) - Citation observed to be corrected on this date. Staff observed to provide direct supervision and be attentive to children's needs. Staff stated classroom cameras are monitored to ensure appropriate supervision.**