



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/17/2021    **VisitType:** Incident Investigation/Monitoring Visit    **Arrival:** 9:55 AM    **Departure:** 11:40 AM

**CCLC-26100**

**First Baptist Church Children's Learning Center**

311 N. Thornton Ave. Dalton, GA 30720 Whitfield County  
 (706) 226-3906 sward@fbc Dalton.org

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

**Mailing Address**

PO Box 827  
 Dalton, GA 30722

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/17/2021	Incident Investigation Closure	Good Standing	
03/17/2021	Incident Investigation/Monitoring Visit	Good Standing	
09/25/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	101	One Year Olds	2	7	C	11	C	NA	NA	Floor Play
Main	102	One Year Olds and Two Year Olds	2	8	C	8	C	NA	NA	Free Play
Main	103	Two Year Olds	2	7	C	10	C	NA	NA	Story
Main	110	Two Year Olds	2	10	C	14	C	NA	NA	Outside
Main	113		0	0	C	13	C	NA	NA	
Main	115		0	0	C	17	C	NA	NA	
Main	116	Three Year Olds	2	11	C	18	C	NA	NA	Outside
Main	117	Four Year Olds	2	14	C	18	C	NA	NA	Music
Main	118	Three Year Olds	2	12	C	16	C	NA	NA	Centers
Main	Upstairs-Room A		0	0	C	14	C	NA	NA	
Main	Upstairs-Room B		0	0	C	15	C	NA	NA	
Total Capacity @35 sq. ft.: 154						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	88	C
Main	Toddler Playground	15	C

### Comments

A virtual inspection was conducted on March 17, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Sarah Ward, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

**Date:** 3/17/2021    **VisitType:** Incident Investigation/Monitoring Visit    **Arrival:** 9:55 AM    **Departure:** 11:40 AM

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on March 17, 2021.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

A virtual walk through of the playground was conducted on February 17, 2021 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair. The consultant discussed monitoring and maintaining the resilient surface.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on February 17, 2021.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was observed during the virtual walk through on this date. Staff stated knowledge of proper hand washing procedures for staff and children.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Discussed emergency drills and emergency plans with the Director.

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

TA-A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 47****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/04/2019	
Staff # 2	Met
Date of Hire: 01/20/2020	
Staff # 3	Met
Date of Hire: 08/24/2020	
Staff # 4	Met
Date of Hire: 01/05/2021	
Staff # 5	Met
Date of Hire: 07/29/2019	
Staff # 6	Met
Date of Hire: 09/14/2020	
Staff # 7	Met
Date of Hire: 09/14/2020	
Staff # 8	Met
Date of Hire: 02/05/2021	
Staff # 9	Met
Date of Hire: 01/29/2021	
Staff # 10	Met
Date of Hire: 03/12/2012	
Staff # 11	Met
Date of Hire: 07/25/2016	
Staff # 12	Met
Date of Hire: 07/30/2018	
Staff # 13	Met
Date of Hire: 03/09/2021	

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14	Met
Date of Hire: 03/08/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 09/08/2020	
Staff # 16	Met
Date of Hire: 08/18/2008	
Staff # 17	Met
Date of Hire: 02/02/2021	
Staff # 18	Met
Date of Hire: 08/30/2011	
Staff # 19	Met
Date of Hire: 09/14/2020	
Staff # 20	Met
Date of Hire: 07/29/2019	
Staff # 21	Met
Date of Hire: 01/05/2021	
Staff # 22	Met
Date of Hire: 01/09/2017	
Staff # 23	Met
Date of Hire: 10/05/2020	
Staff # 24	Met
Date of Hire: 01/29/2021	
Staff # 25	Met
Date of Hire: 03/08/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 26	Met
Date of Hire: 08/24/2020	
Staff # 27	Met
Date of Hire: 08/21/2020	
Staff # 28	Met
Date of Hire: 09/14/2020	

Staff # 29 Date of Hire: 12/02/2020	Met
Staff # 30 Date of Hire: 09/21/2020	Met
Staff # 31 Date of Hire: 03/15/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 32 Date of Hire: 07/20/2020	Met
Staff # 33 Date of Hire: 11/29/2020	Met
Staff # 34 Date of Hire: 08/24/2020	Met
Staff # 35 Date of Hire: 09/15/2020	Met
Staff # 36 Date of Hire: 02/26/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 37 Date of Hire: 03/08/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 38 Date of Hire: 09/08/2020	Met
Staff # 39 Date of Hire: 02/10/2020	Met
Staff # 40 Date of Hire: 09/09/2020	Met
Staff # 41 Date of Hire: 07/28/2014	Met
Staff # 42 Date of Hire: 02/11/2021	Met
Staff # 43	Met



**Records Reviewed: 47****Records with Missing/Incomplete Components: 0**

Date of Hire: 09/14/2020

Staff # 44

Met

Date of Hire: 03/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 45

Met

Date of Hire: 10/19/2020

Staff # 46

Met

Date of Hire: 01/03/2017

Staff # 47

Met

Date of Hire: 09/21/2020

**Staff Credentials Reviewed: 7****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete for all staff observed during the virtual visit or listed on the staff list provided by the Director.

**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.

**Comment**

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.