



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/1/2017 **VisitType:** Licensing Study **Arrival:** 1:55 PM **Departure:** 5:00 PM

CCLC-25516

Discovery Point #61

2250 Ebenezer Rd. SW Conyers, GA 30094 Rockdale County
 (770) 918-1888 dp61@discoverypoint.com

Regional Consultant

Jacquelyn Sims

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2017	Licensing Study	Good Standing	
08/21/2017	Complaint Closure	Good Standing	
08/07/2017	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/ 1L Infant	Infants and One Year Olds	2	7	C	21	C	NA	NA	Diapering, Free Play
Main	B 2L/ 1 years	One Year Olds	2	7	C	16	C	NA	NA	Snack
Main	C 3L Toddlers	One Year Olds and Two Year Olds	1	6	C	20	C	NA	NA	Snack
Main	E 1R 2 Year old	Two Year Olds	1	8	C	22	C	NA	NA	Snack
Main	F/ 2R / Preschool	Two Year Olds and Three Year Olds	2	19	C	24	C	NA	NA	Snack
Main	G 3R/ Preschool	Three Year Olds and Four Year Olds	1	13	C	26	C	NA	NA	Snack
Main	H 4 R Prek		0	0	C	27	C	NA	NA	Not In Use
Main	I School Age	Five Year Olds	1	6	C	36	C	NA	NA	Free Play
Total Capacity @35 sq. ft.:			192			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 66			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	C Preschoolers	70	C
Main	Playground 6 wk -35	24	C
Main	Playground School Age	84	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on previous rule violations.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.decals.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov	

Beverly Johnson, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

Date: 12/1/2017 **VisitType:** Licensing Study **Arrival:** 1:55 PM **Departure:** 5:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 9/30/2017

Corrected on 12/1/2017

.25(11) - Correction of previous citation in that the consultant observed the floor to be free of cracks around the drain.

591-1-1-.26 Playgrounds(CR) Met

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR) **Not Met**

Technical Assistance

591-1-1-.36 - Consultant observed transportation during the visit. Consultant spoke with the owner, as the director was not present, and asked that transportation rules be reviewed and discussed to ensure that children are correctly accounted for as well as the first and second checks of the vehicle conducted correctly.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records, that one of five staff who participates in transportation, lacked transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 12/11/2017

Sleeping & Resting Equipment

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 22

Records with Missing/Incomplete Components: 3

Staff # 1 Date of Hire: 08/03/2016	Met
Staff # 2 Date of Hire: 08/08/2013	Met
Staff # 3 Date of Hire: 06/02/2008	Met
Staff # 4 Date of Hire: 08/16/2017 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 5 Date of Hire: 11/13/2017	Met
Staff # 6 Date of Hire: 06/02/2008	Met
Staff # 7 Date of Hire: 03/08/2016	Met
Staff # 8 Date of Hire: 11/15/2017	Met
Staff # 9 Date of Hire: 08/11/2008	Met
Staff # 10 Date of Hire: 10/26/2016	Met
Staff # 11 Date of Hire: 09/06/2016	Met
Staff # 12 Date of Hire: 08/29/2016 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.,.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing	Not Met

Records Reviewed: 22**Records with Missing/Incomplete Components: 3**

Staff # 13 Date of Hire: 01/27/2009	Met
Staff # 14 Date of Hire: 08/31/2016	Met
Staff # 15 Date of Hire: 01/05/2016	Met
Staff # 16	Met
Staff # 17 Date of Hire: 10/16/2017	Met
Staff # 18	Met
Staff # 19 Date of Hire: 10/03/2017	Not Met
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(4)-Food Prep Training Missing 4 hrs.	
Staff # 20 Date of Hire: 06/02/2008	Met
Staff # 21 Date of Hire: 03/20/2017	Met
Staff # 22 Date of Hire: 11/09/2017	Met

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks complete.

Comment

Director provided files for five employees hired since the last visit.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the care giver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records, that the director lacked current CPR training.

POI (Plan of Improvement)

The Center Director and at least 50% of the care giver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the care giver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 12/31/2017

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records, that 14 of 22 staff lacked CPR and first aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Director stated that she has scheduled a class for staff as they completed the course online, which is not acceptable by the department.

Correction Deadline: 12/31/2017

591-1-1-.24 Personnel Records**Technical Assistance****Technical Assistance**

591-1-1-.24(1) - Consultant spoke with the owner, in the director's absence and asked that personnel files be maintained and easily accessible for review.

Correction Deadline: 12/6/2017

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records, that one of three cooks lacked health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 12/31/2017

Finding

591-1-1-.31(8)(b) requires the Center to ensure that volunteers shall not be solely responsible for children other than their own and must be under continuous direct supervision of a Center Employee while in the presence of children other than their own. It was determined based on an observation, that a volunteer was solely responsible for children in the 5th Right classroom.

POI (Plan of Improvement)

The Center will ensure that no volunteer is solely responsible for children other than their own children and are under continuous direct supervision of a Center Employee while in the presence of other children in care.

Correction Deadline: 12/1/2017

Staffing and Supervision

Comment

Observed-Appropriate Staff:Child Ratios

Comment

Observed-Adequate Supervision