



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/10/2019 **VisitType:** Monitoring Visit **Arrival:** 12:50 PM **Departure:** 3:25 PM

CCLC-2547

Kidz Biz Child Care Center

2417 Regency Boulevard Augusta, GA 30904 Richmond County
 (706) 560-2294 kidzbizchildcare706@gmail.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@decal.ga.gov

Mailing Address

2417 Regency Boulevard
 AUGUSTA, GA 30904

Quality Rated:

Compliance Zone Designation		
01/10/2019	Monitoring Visit	Good Standing
08/01/2018	Licensing Study	Good Standing
02/16/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds and Four Year Olds and Five Year Olds	1	10	C	28	C	39	C	Nap
Main	1st Right		0	0	C	30	C	NA	NA	
Main	2nd Left	Infants and One Year Olds	1	5	C	11	C	NA	NA	Nap
Main	2nd Right	Two Year Olds	1	8	C	16	C	NA	NA	Nap
Main	3rd Right	One Year Olds	1	8	C	15	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 100						Total Capacity @25 sq. ft.: 111				
Total # Children this Date: 31			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 111				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back Right Playground	13	C
Main	PG- Large	85	C
Main	PG-Right Front Playground	11	C

Comments

Plan of Improvement: Developed This Date 01/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Laura Cash, Program Official

Date

Melyn Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/10/2019 VisitType: Monitoring Visit Arrival: 12:50 PM Departure: 3:25 PM

CCLC-2547**Kidz Biz Child Care Center**

2417 Regency Boulevard Augusta, GA 30904 Richmond County
(706) 560-2294 kidzbizchildcare706@gmail.com

Mailing Address

2417 Regency Boulevard
AUGUSTA, GA 30904

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Not Met****Comment**

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on observation, that the couch in the 1st Right Classroom was observed to have tears with foam exposed on this date.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 1/18/2019**Finding**

591-1-1-.12(3) requires that equipment and furniture be placed so as to permit the children's freedom of movement and to minimize danger of accident and collision. It was determined, based on observation, that stacked chairs, which pose a tipping hazard, were observed present in the 1st Left and 1st Right Classrooms on this date.

POI (Plan of Improvement)

Center staff will re-position the identified equipment and/or furniture and the director will view each classroom to verify appropriate make changes, as needed, and have a system to monitor these items.

Correction Deadline: 1/10/2019**Recited on 1/10/2019****591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 5

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 5	Met
Child # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 7	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 8	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 9	Met
Child # 10	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined, based on review of records, that four of ten children's files reviewed were lacking addresses for the release persons on this date. It was further determined that one of ten children's files reviewed was lacking information for the child's physician on this date.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 1/18/2019

Recited on 1/10/2019

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(8) - Please ensure all electrical outlets within children's reach are covered.

Correction Deadline: 1/10/2019

591-1-1-.25 Physical Plant-Structural/Mechanical Technical Assistance

Technical Assistance

591-1-1-.25(14) - Please ensure sufficient lighting is present in the 2nd Right and 3rd Right Classrooms during nap to ensure children's health and safety.

Correction Deadline: 2/9/2019

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 8/15/2018

Corrected on 1/10/2019

.26(9) - Previous citation corrected, based on observation, in that the playground was observed to be clean, free of litter, and free of hazards on this date.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 8/1/2018

Corrected on 1/10/2019

.15(3) - Previous citation corrected, based on observation, in that all bottles were observed to be labeled with children's names on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Correction Deadline: 8/1/2018**Corrected on 1/10/2019****.20(4) - Previous citation corrected, based on observation and staff statement, in that staff stated that medication is not dispensed at this time.**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. Consultant observed routine afternoon transportation including first and second checks of the vehicle upon return to the center.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/01/2018	
Staff # 2	Met
Date of Hire: 10/29/2018	
Staff # 3	Met
Date of Hire: 05/18/2005	
Staff # 4	Met
Date of Hire: 02/03/2017	
Staff # 5	Met
Date of Hire: 08/16/2018	
Staff # 6	Met

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Date of Hire: 02/14/2005

Staff # 7

Met

Date of Hire: 12/17/2018

Staff # 8

Met

Date of Hire: 06/08/2001

Staff # 9

Met

Date of Hire: 11/01/2000

Staff # 10

Met

Date of Hire: 01/03/2018

Staff # 11

Met

Date of Hire: 10/18/2018

Staff # 12

Met

Date of Hire: 04/12/2001

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided five files for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.