



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/21/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 1:30 PM

CCLC-2527

Regional Consultant

Fun Villa Daycare

2407 Dawson Rd. Albany, GA 31707 Dougherty County
 (229) 439-0941 funvilladaycare@gmail.com

Phone:
 Fax:
 rukiya.thomas@decal.ga.gov

Mailing Address

2302 Village Green Ct.
 Albany, GA 31707

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/21/2019	Licensing Study	Support	
11/28/2018	Monitoring Visit	Good Standing	
06/22/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Bldg. 1	Classroom A	One Year Olds	2	8	C	10	C	NA	NA	Free Play	
Bldg. 1	Classroom B	One Year Olds	2	12	C	17	C	NA	NA	Free Play	
Bldg. 1	Classroom C	Two Year Olds	2	15	C	19	C	NA	NA	Circle Time	
Bldg. 1	Classroom D	Three Year Olds	2	15	C	23	C	NA	NA	Music	
Bldg. 1	Classroom E		0	0	C	7	C	NA	NA		
Bldg. 1	Classroom F	Three Year Olds and Four Year Olds	2	21	C	28	C	NA	NA	Music	
Total Capacity @35 sq. ft.:			104			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Insufficient Toilets/Sinks	
Bldg.2	Classroom A		0	0	C	26	C	37	C		
Bldg.2	Classroom B	PreK	2	17	C	19	C	NA	NA	Circle Time	
Bldg.2	Classroom C	Infants	2	11	C	11	C	NA	NA	Floor Play,Nap	
Total Capacity @35 sq. ft.:			50			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Insufficient Toilets/Sinks	
Total # Children this Date:			99			Total Capacity @35 sq. ft.:		154		Total Capacity @25 sq. ft.:	0

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. 1	Playground A	29	C
Bldg. 1	Playground B	20	C

Comments

The consultant left a one day letter and read the CRC script on this date.

A POI Letter was left on this date.

Plan of Improvement: To Be Submitted 04/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Ellen Wages, Program Official

Date

Allison Morrison, Consultant

Date



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Findings Report

Date: 3/21/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Correction Deadline: 11/28/2018

Corrected on 3/21/2019

.35(2) - The consultant observed a lock on the gate to the pool.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms were observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity was observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

- *lysol spray, box of floor cleaner and an open bottle of Odo-Ban in an unlocked cabinet in classroom F
- *baby posers stored in an unlocked diaper table in classroom B
- *clorox wipes in an unlocked diaper table in classroom C "

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Correction Deadline: 3/21/2019

Recited on 3/21/2019

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26 - The consultant discussed monitoring metal equipment to ensure that chipping paint is sanded and painted so no hazard is present.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

The kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 11/28/2018

Corrected on 3/21/2019

.07(5) - The previous citation was observed to be corrected on this date.

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Not Met

Finding

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records that an authorization for medication dated January 7, 2018 did not have the parent's signature. It was further observed that two medication authorization forms dated February 13, 2018 and December 19, 2018 showed that medication had been given outside of the authorized dates.

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Correction Deadline: 3/22/2019

Recited on 3/21/2019

Safety

591-1-1-.05 Animals Not Evaluated

Comment

The center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) Not Evaluated

Comment

The director stated that the center has not participated in any field trips since their last visit on November 28, 2018.

591-1-1-.36 Transportation(CR) Not Met

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Correction Deadline: 11/29/2018

Corrected on 3/21/2019

.36(4)(b) - The consultant observed that the previous citation had been corrected on this date.

Correction Deadline: 11/28/2018

Corrected on 3/21/2019

.36(4)(c) - The previous citation was observed to be corrected on this date.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that three of five vehicle emergency forms were observed to be missing doctor and medical facility information for children transported routinely by the center. Additionally, three of five Vehicle Emergency records reviewed did not have the child's doctor's phone number listed and did not have the medical facility that the center uses on the form as required.

Correction Deadline: 4/4/2019

Recited on 3/21/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that no second check was documented on March 20, 2019 during the evening route for Kitchafoonee Primary, Lee County Primary and Lee County Pre-K. It was further determined that on March 15, 2019, there was no second check signature for evening transportation to Lee County Pre-K.

Correction Deadline: 3/21/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 11/28/2018

Corrected on 3/21/2019

.30(1)(a)2 - The previous citation was observed to be corrected on this date.

Correction Deadline: 11/28/2018

Corrected on 3/21/2019

.30(4) - The consultant observed proper storage of nap mats on this date.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/15/2015	
Staff # 2	Met
Date of Hire: 03/04/2019	
Staff # 3	Met
Date of Hire: 07/12/2018	
Staff # 4	Met
Date of Hire: 03/07/1994	
Staff # 5	Met
Date of Hire: 06/11/2018	
Staff # 6	Met
Date of Hire: 10/10/2014	
Staff # 7	Met
Date of Hire: 03/18/2019	
Staff # 8	Met
Date of Hire: 12/04/2017	
Staff # 9	Met
Date of Hire: 02/10/1998	

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 10 Date of Hire: 06/13/1994	Met
Staff # 11 Date of Hire: 07/20/2018	Met
Staff # 12 Date of Hire: 10/20/2008	Met
Staff # 13 Date of Hire: 08/14/2017	Met
Staff # 14 Date of Hire: 01/28/2019	Met
Staff # 15 Date of Hire: 11/11/2013	Met
Staff # 16 Date of Hire: 07/05/2011	Met

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that a staff member with a hire date of March 18, 2019 was present at the center from March 18-21, 2019 without submitting both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

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Correction Deadline: 3/21/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that a staff member with a hire date of March 18, 2019 was present at the center from March 18-21, 2019 without satisfactory Comprehensive Records Check Determination.

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Correction Deadline: 3/21/2019

Technical Assistance

The consultant discussed ensuring that all employees who have eligible Satisfactory Comprehensive letters need to have them ported over electronically prior to the employee being present for work at the center. The director ported a letter for an employee whose hire date was January 28, 2019.

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Correction Deadline: 3/21/2019

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation was observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff was observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center was observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision was observed on this date.