



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/16/2018 **VisitType:** Monitoring Visit

Arrival: 11:45 AM

Departure: 4:15 PM

CCLC-25180

Briarcliff Day Care Center

1731 Belle Isle Circle Atlanta, GA 30329 DeKalb County
(404) 728-0621 briarcliffdaycare@yahoo.com

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/16/2018	Monitoring Visit	Good Standing	
08/23/2017	Licensing Study	Good Standing	
01/31/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (Front)	One Year Olds	1	8	C	16	C	NA	NA	Nap
Main	B1	Infants	1	5	C	6	C	NA	NA	Nap
Main	B2	Infants	1	5	C	7	C	NA	NA	Feeding, Floor Play
Main	C	Infants	2	9	C	9	C	NA	NA	Nap, Feeding, Floor Play
Main	Downstairs Lt	Two Year Olds	3	15	NC	14	NC	NA	NA	Nap
Main	Downstairs Rt	Three Year Olds and Four Year Olds	2	18	C	18	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 70			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 60			Total Capacity @35 sq. ft.: 70			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Rear Field	61	C
Main	Toddler	18	C

Comments

The purpose of today's visit is to conduct a Monitoring Visit and to follow up from previous visit on August 23, 2017. The consultant discussed the Child Development Associate, CDA requirements with Assistant Director.

Plan of Improvement: Developed This Date 01/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jasmin Radford, Program Official

Date

Chrische Walker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/16/2018 **VisitType:** Monitoring Visit

Arrival: 11:45 AM

Departure: 4:15 PM

CCLC-25180

Briarcliff Day Care Center

1731 Belle Isle Circle Atlanta, GA 30329 DeKalb County
(404) 728-0621 briarcliffdaycare@yahoo.com

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

591-1-1-.19 - Discussed movement of children to maintain capacities in Downstairs Lt classroom.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that a teacher's purse and a bottle of clorox was located in an unlatched and unlocked upper storage cabinet in the Downstairs Lt Bathroom.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 1/16/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 8/25/2017

Corrected on 1/16/2018

.26(4) - The previous citation has been corrected on this date. The consultant did not observe four gaps at the bottom of the fence on the toddler playground. The consultant also did not observe three gaps at the bottom of the fence on the rear field playground.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that a nail was protruding from a wooden block on the far right near fence on the rear field playground.

POI (Plan of Improvement)

The Center will remove block with nail and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 1/16/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on consultant's observation that one infant did not have evidence of a feeding plan in Room C.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 1/16/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

The staff stated proper hand washing techniques.

591-1-1-.20 Medications(CR)

N/A

Comment

Per Assistant Director, no medication administered at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed. Staff stated positive discipline techniques used in the classrooms.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Correction Deadline: 8/23/2017****Corrected on 1/16/2018**

.30(1)(a)2 - The previous citation has been corrected on this date. The consultant observed crib mattresses to be tight fitting and covered the base of the crib.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on consultant's observation that an infant was observed sleeping in a crib, where the crib sheet was too tight causing the edges of the mattress to fold up in Classroom C. The consultant also observed a crib sheet that was too tight causing the edges of the mattress to fold in Classroom B2. It was further determined that two sheets were not tight-fitted on two cribs in Classroom B2.

POI (Plan of Improvement)

The center will ensure that each crib has properly fitting sheets.

Correction Deadline: 1/23/2018**Recited on 1/16/2018****Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on consultant's observation that four red mats in Classroom B2, two mats in Downstairs Lt, and eight mats in Downstairs Rt did not have fully fitted sheets for children's mats during nap.

POI (Plan of Improvement)

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

Correction Deadline: 1/16/2018**Staff Records****Records Reviewed: 13****Records with Missing/Incomplete Components: 2**

Staff # 1

Not Met

Date of Hire: 01/16/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2

Not Met

Date of Hire: 03/04/2008

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3

Met

Date of Hire: 01/10/2017

Records Reviewed: 13**Records with Missing/Incomplete Components: 2**

Staff # 4	Met
Date of Hire: 05/14/2015	
Staff # 5	Met
Date of Hire: 09/23/2016	
Staff # 6	Met
Date of Hire: 01/02/2018	
Staff # 7	Met
Date of Hire: 07/09/2009	
Staff # 8	Met
Date of Hire: 10/24/2016	
Staff # 9	Met
Date of Hire: 10/16/2017	
Staff # 10	Met
Date of Hire: 11/24/2014	
Staff # 11	Met
Date of Hire: 10/01/2016	
Staff # 12	Met
Date of Hire: 01/19/2017	
Staff # 13	Met
Date of Hire: 06/01/2012	

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Assistant Director provided seven files for employees hired since last visit.

Comment

Criminal records checks were observed to be complete.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's review of records that the Director who was hired March 9, 2012 did not complete Health and Safety training by December 29, 2016 and one employee hired on January 16, 2017, did not complete health and safety orientation training within 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 1/31/2018

Recited on 1/16/2018

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Finding

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on consultant's review of records that the director did not have food preparation training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed. The director completed two of four required hours of food preparation training.

Correction Deadline: 1/31/2018

Recited on 1/16/2018

591-1-1-.31 Staff(CR)

Not Met

Correction Deadline: 8/23/2017

Corrected on 1/16/2018

.31(1)(b)2. - The previous citation has been corrected on this date. The consultant observed the 40-hour director's training for the director.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on consultant's review of records that two lead teachers did not meet the academic requirements.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 4/30/2018

Recited on 1/16/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.