



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/1/2018 **VisitType:** Monitoring Visit **Arrival:** 11:00 AM **Departure:** 12:50 PM

CCLC-25126

Pike County Head Start Center

10 Hall St. Zebulon, GA 30295 Pike County
(770) 567-5757 ssutton@mtecdc.org

Regional Consultant

Patty Malone

Phone: (912) 544-9991
Fax: (912) 544-9975
coty.cummings@dec.al.gov

Mailing Address
Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
02/01/2018	Monitoring Visit	Good Standing
09/21/2017	Licensing Study	Good Standing
04/26/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1-Infants	Two Year Olds and Three Year Olds	2	7	C	18	C	NA	NA	Nap, Transitioning	
Main	2-Preschool	Four Year Olds and Five Year Olds	2	17	C	19	C	NA	NA	Transitioning, Lunch	
Total Capacity @35 sq. ft.:						37	Total Capacity @25 sq. ft.:				0
Total # Children this Date: 24			Total Capacity @35 sq. ft.:			37	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	1playground	31	C
Main	Infant Playground	6	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sherrin Sutton, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25 - The consultant discussed ensuring that all potentially hazardous items are stored out of reach of children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **N/A**

Comment

The center does not currently have children enrolled that required diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The person in charge stated that the center has not administered any medications since the last visit.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(p) - The consultant discussed the emergency preparedness plan reviewed during the visit.

Correction Deadline: 2/6/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The center does not enroll children that require an infant crib for sleeping. Cots, sheets and blankets were observed to be stored properly.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/15/2015

Staff # 2

Met

Date of Hire: 09/19/1995

Staff # 3

Met

Date of Hire: 09/16/2015

Staff # 4

Met

Date of Hire: 05/16/2012

Staff # 5

Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Date of Hire: 01/19/2010

Staff # 6

Met

Date of Hire: 11/09/2014

Staff # 7

Met

Date of Hire: 04/01/2010

Staff # 8

Met

Date of Hire: 08/01/2014

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

The consultant reviewed eight staff files. Criminal record checks were observed to be complete on this date.

591-1-1-.33 Staff Training

Met

Comment

The consultant observed documentation of the required health and safety training for all staff.

591-1-1-.31 Staff(CR)

Met

Comment

Staff met requirements on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.