



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/15/2020 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:30 PM

CCLC-25126

Pike County Head Start Center

10 Hall St. Zebulon, GA 30295 Pike County
(770) 567-5757 ssutton@mtecdc.org

Regional Consultant

Brandi Mangino

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
09/15/2020	Licensing Study	Good Standing
10/30/2019	Licensing Study	Good Standing
03/20/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-Infants		0	0	C	18	C	NA	NA	
Main	2-Preschool		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 37						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 37			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1playground	31	C
Main	Infant Playground	6	C

Comments

An Administrative Review was conducted on September 15, 2020. Staff files, children's files, trainings and background checks were all reviewed. A virtual inspection was conducted on September 21, 2020 with the person in charge. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued August 15, 2020 was discussed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sherrin Sutton, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 10/14/2020

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/19/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/24/2020

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/19/1995	
Staff # 2	Met
Date of Hire: 11/27/2018	
Staff # 3	Met
Date of Hire: 01/31/2019	
Staff # 4	Met
Date of Hire: 05/06/2012	
Staff # 5	Met
Date of Hire: 11/03/2014	
Staff # 6	Met
Date of Hire: 09/16/2015	
Staff # 7	Met
Date of Hire: 12/12/2016	
Staff # 8	Met
Date of Hire: 10/23/2018	
Staff # 9	Met
Date of Hire: 04/04/2019	

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

All current staff members have a comprehensive background check.

Correction Deadline: 9/14/2020

591-1-1-.33 Staff Training**Met****Comment**

Please ensure that when the new center director starts that food service and nutrition is completed within one year of the hire date.

Correction Deadline: 10/14/2020

591-1-1-.31 Staff(CR)**Met****Comment**

The center is in a transition to a new director and they will start by October 1, 2020. The center has appointed a qualified person to be in charge during the transition.

Comment

Additional cleaning and sanitizing requirements due to COVID-19 pandemic were discussed. The program is currently doing virtual learning.

Correction Deadline: 9/14/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. The center is currently doing virtual learning.

Correction Deadline: 9/14/2020