



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/7/2019 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:25 PM

CCLC-24921

Watch Me Grow Learning Center, Inc.

2261 Fairburn Road SW Atlanta, GA 30331 Fulton County
(404) 344-4050 jenniferwg2@yahoo.com

Mailing Address

2261 Fairburn Road SW
Atlanta, GA 30331

Regional Consultant

Michelle Smith

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michelle.smith@dec.al.gov

Joint with: Candace Gilbert

Quality Rated: ★ ★

Compliance Zone Designation		
01/07/2019	Licensing Study	Good Standing
08/08/2018	Monitoring Visit	Good Standing
02/12/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infants/Todds	Infants	1	4	C	10	C	NA	NA	Floor Play
Main	B- Toddlers	Two Year Olds	2	15	C	15	C	NA	NA	Outside
Main	C- 3yrs- School-Age	Three Year Olds and Four Year Olds	1	15	C	32	C	44	C	Outside
Total Capacity @35 sq. ft.: 57						Total Capacity @25 sq. ft.: 69				
Total # Children this Date: 34			Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 69				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	108	C

Comments

The purpose of this visit was to conduct a Licensing Study as follow up to the previous visit conducted on August 8, 2018. Consultant discussed and reviewed report with Center Director on this date.

Plan of Improvement: Developed This Date 01/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

LaToya Thomas, Program Official

Date

Michelle Smith, Consultant

Date

Candace Gilbert, Consultant

Date



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Findings Report

Date: 1/7/2019 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:25 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 8/8/2018

Corrected on 1/7/2019

.03(2) - Consultant observed lesson plan to be current and posted.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

591-1-1-.08(7) - Consultant discussed with Center Director to ensure that all authorized release forms are current and on file.

Correction Deadline: 1/7/2019

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25(11) - Consultant discussed with Center Director that floor coverings should be tight, smooth, and washable or cleanable throughout Classroom C- 3-year-old- School-Age. In addition to repairing exposed wood in the door way of Classroom B, and Classroom C.

Correction Deadline: 2/6/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on Consultant observation chipping paint, and a hole in the wall near the bathroom in Classroom C 3-Year-old- School-Age and broken wood near the base of the hand washing sink in Classroom B. which posed hazard to children.

POI (Plan of Improvement)

The Center will make repairs where needed, and paint areas where paint is chipping and cracking. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 1/11/2019

Technical Assistance

591-1-1-.25(8) - Consultant discussed with Center Director to ensure protective caps are on all unused electrical outlets within children's reach and inaccessible to children.

Correction Deadline: 1/7/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Consultant discussed maintenance of resilient surface. Please fluff and redistribute mulch.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on Consultant observation that leaves, branches, and exposed tree roots were present on the Main Playground near the left corner of fence, and front right entrance which posed a hazard to children.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 1/11/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(5) - Consultant discussed with Center Director to ensure that updated menus are posted in Classroom A, Classroom B, Classroom C, and in Kitchen.

Correction Deadline: 1/7/2019**Technical Assistance**

591-1-1-.15(5) - Consultant discussed with Center Director to ensure the children are served meals that are posted on the menu..

Correction Deadline: 1/7/2019

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(8) - Consultant discussed with Center Director to ensure that Employee staff wash hands after cleaning children nose, and face.

Correction Deadline: 1/7/2019

591-1-1-.20 Medications(CR)**Met****Comment**

Center Director stated that the Center does not administer any medications at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(p) - Consultant discussed with Center Director to ensure a completed Emergency Preparedness Plan is on site.

Correction Deadline: 1/12/2019

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices. Notice of No Liability posted.

Safety

591-1-1-.05 Animals**Met****Comment**

Center Director stated Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Consultant observed Center Staff to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center Director stated that the Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Consultant observed two (2) vehicles on site during the visit. Current and completed documentation of transportation observed on this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30 - Consultant discussed SIDS, and Infant Safe Sleep with Employee Staff. Consultant also discussed with Center Staff to ensure that children are placed on their backs when put in cribs for resting.

Comment

Consultant observed six (6) cribs to meet Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) regulations.

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with Center Director to ensure that cribs are properly spaced to reduce the transfer of airborne diseases.

Correction Deadline: 1/7/2019

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 11/28/2016	
Staff # 3	Met
Date of Hire: 03/29/2012	
Staff # 4	Met
Date of Hire: 03/03/2008	
Staff # 5	Met
Date of Hire: 03/07/2012	
Staff # 6	Met
Date of Hire: 03/10/2008	

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 7 Met
Date of Hire: 01/07/2019

Staff # 8 Met
Date of Hire: 02/16/2012

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant observed eight (8) Center Employees to have Satisfactory Comprehensive Criminal Record Check Determination letters issued by our Department to be completed and on file.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Consultant observed documentation of completed annual 10- hours of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Consultant observed Center to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Consultant observed Center Staff to provide direct supervision and be attentive to children's needs.