



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/25/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 4:15 PM    **Departure:** 9:00 PM

**CCLC-24921**

**Watch Me Grow Learning Center, Inc.**

2261 Fairburn Road SW Atlanta, GA 30331 Fulton County  
 (404) 344-4050 jenniferwg2@yahoo.com

**Regional Consultant**

Michelle Smith

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**Mailing Address**

2261 Fairburn Road SW  
 Atlanta, GA 30331

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/25/2019	Complaint Investigation & Monitoring Visit	Good Standing
01/07/2019	Licensing Study	Good Standing
08/08/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Infants/Todds	Infants	1	2	C	10	C	NA	NA	Nap,Floor Play
Main	B- Toddlers	Two Year Olds	2	17	NC	15	NC	NA	NA	Outside
Main	C- 3yrs- School-Age	Five Year Olds and Six Year Olds and Over	3	44	C	32	NC	44	C	Outside
Total Capacity @35 sq. ft.: 57						Total Capacity @25 sq. ft.: 69				
Total # Children this Date: 63			Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 69				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	108	C

**Comments**

The purpose of this visit was to conduct a monitoring visit in follow up to the visit conducted on 1.7.19. Consultant discussed and reviewed the report with Center Director on this date. A revised copy was emailed to the Provider on 5.23.19.

Plan of Improvement: Developed This Date 04/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

LaToya Thomas, Program Official

Date

Michelle Smith, Consultant

Date



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### Findings Report

**Date:** 4/25/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 4:15 PM **Departure:** 9:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 1/11/2019**

**Corrected on 4/25/2019**

**.25(3) - Consultant observed chipping paint repaired, the hole in the wall, and broken wood is good condition.**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on Consultant observation a wide section of the wooden fence near the back of the playground to be missing, which posed hazards to children in care.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 5/2/2019**

**Correction Deadline: 1/11/2019**

**Corrected on 4/25/2019**

**.26(9) - Consultant observed no leaves, branches, and exposed tree roots present on the playground.**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with Center Director to monitor minor leaves, and sticks on the playground.

**Correction Deadline: 4/25/2019**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.10 - Consultant discussed with Center Staff to ensure that proper handwashing is completed before and after diapering each child.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

**Comment**

Consultant observed six cribs to meet the Consumer Product Safety Commission (CPSC), and the American Society for Testing Materials International (ASTM) on this date.

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 1**

Staff # 1 Not Met

Date of Hire: 03/16/2019

"Missing/Incomplete Components"

.24(1)-No Record,.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 2 Met

Date of Hire: 01/17/2019

Staff # 3 Met

Date of Hire: 11/28/2016

Staff # 4 Met

Date of Hire: 03/29/2012

Staff # 5 Met

Date of Hire: 03/03/2008

Staff # 6 Met

Date of Hire: 03/07/2012

Staff # 7 Met

Date of Hire: 03/10/2008

Staff # 8 Met

Date of Hire: 01/07/2019

Staff # 9 Met

Date of Hire: 02/16/2012

**Staff Credentials Reviewed: 9**

**Comment**

Consultant observed nine (9) of nine (9) Center Staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department on this date.

**Technical Assistance**

591-1-1-.09(1)(j) - Consultant discussed with Center Director to ensure that all Center Substitutes have a ported Satisfactory Comprehensive Criminal Records Check Determination letter issued by the Department. Consultant observed one Center Staff to have a valid Satisfactory Comprehensive Criminal Records Check while present on this date.

**Correction Deadline: 4/26/2019**

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on review of records that one Center Substitute did not have a complete personnel file as required by the Department on this date.

**POI (Plan of Improvement)**

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

**Correction Deadline: 4/26/2019**

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on staff observation that 17 children were supervised by two Center Staff which poses hazards to children in care.

**POI (Plan of Improvement)**

Consultant observed a third teacher to be present on the playground about 3 minutes after ratios were documented. The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 4/25/2019**

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.