



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/26/2018 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 1:00 PM

CCLC-24915

Morgan County Headstart/Early Headstart

864 Garnett Street Madison, GA 30650 Morgan County
 (706) 342-1634 carlam@ecdcllc.org

Regional Consultant

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@decal.ga.gov

Mailing Address

569 Martin Luther King Jr., Drive NW
 Atlanta, GA 30314

Quality Rated: ★ ★

Compliance Zone Designation		
04/26/2018	Monitoring Visit	Good Standing
11/28/2017	Licensing Study	Good Standing
03/21/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-1L	Infants and One Year Olds	2	8	C	13	C	NA	NA	Floor Play	
Main	B:Left Wing-2R	Three Year Olds and Four Year Olds	3	10	C	20	C	NA	NA	Centers	
Main	C: Lt Wing-1R		0	0	C	21	C	NA	NA	Not In Use	
Main	D: Rt Wing-1L	Four Year Olds and Five Year Olds	2	17	C	20	C	NA	NA	Centers	
Main	E: Rt.Wing-2L		0	0	C	20	C	NA	NA	Not In Use	
Main	F: Rt.wing-1R	One Year Olds and Two Year Olds	2	6	C	17	C	NA	NA	Transitioning,Lunch	
Main	G: Rt.Wing-2R	Two Year Olds and Three Year Olds	3	5	C	17	C	NA	NA	Lunch	
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 46						Total Capacity @35 sq. ft.: 128				Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG: Bk Left	105	C
Main	PG: Bk Right	80	C
Main	PG: Far Left-Toddler	16	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit from November 28, 2017.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Carla McClatty, Program Official

Date

Alva Huff, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/08/2016	
Staff # 3	Met
Date of Hire: 07/25/2016	
Staff # 4	Met
Date of Hire: 11/23/2015	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 08/18/2010	
Staff # 7	Met
Date of Hire: 11/23/2015	
Staff # 8	Met

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Date of Hire: 11/29/2016

Staff # 9 Met

Date of Hire: 06/23/2003

Staff # 10 Met

Date of Hire: 03/22/2017

Staff # 11 Met

Staff # 12 Met

Date of Hire: 01/04/2016

Staff # 13 Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 12/28/2017

Corrected on 4/26/2018

.14(2) - Previous citation corrected in that consultant observed current first aid and CPR certification for fourteen (14) employees on file on this date.

591-1-1-.33 Staff Training Met

Correction Deadline: 12/29/2017

Corrected on 4/26/2018

.33(3) - Previous citation corrected in that consultant observed health and safety orientation training for employees on this date.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.