



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/1/2018 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 11:45 AM

CCLC-2485

Burns Memorial United Methodist Church Presch/ DCC
 2372 Lumpkin Road Augusta, GA 30906 Richmond County
 (706) 798-9843 burnspreschool@comcast.net

Regional Consultant

Keshia Hayward
 Phone: (678) 717-5129
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 carrie.spangler@dec.al.ga.gov

Mailing Address
 2372 Lumpkin Rd.
 Augusta, GA 30906

Quality Rated:

Compliance Zone Designation		
08/01/2018	Monitoring Visit	Good Standing
01/22/2018	Licensing Study	Good Standing
08/16/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st-Back Left	Two Year Olds and Three Year Olds	1	6	C	15	C	NA	NA	Free Play
Main	1st-Back Right	One Year Olds and Two Year Olds	1	3	C	14	C	NA	NA	Free Play
Main	1st-First Right	Infants	1	4	C	8	C	NA	NA	Floor Play
Main	2nd-1st Right	Five Year Olds and Six Year Olds and Over	1	7	C	11	C	NA	NA	Free Play
Main	2nd-2nd Right		0	0	C	10	C	NA	NA	
Main	2nd-3rd Right	Three Year Olds and Four Year Olds	1	11	C	11	C	NA	NA	Free Play
Main	2nd-First Left	Six Year Olds and Over	2	11	C	15	C	NA	NA	Free Play, Art
Total Capacity @35 sq. ft.: 84						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Playground (Preschool)	282	C
Main	Right Playground (Infant/Toddler)	42	C

Comments

We discussed the webinar scheduled for August 3, 2018 regarding the Proposed Rule changes.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.dec.al.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov	

Mary Guilfoyle, Program Official

Date

Keshia Hayward, Consultant

Date



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Findings Report

Date: 8/1/2018 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 11:45 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 1/22/2018

Corrected on 8/1/2018

.08(1) - Previous citation corrected based on an review of children's records. The missing information was added to children's records.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25(8) - Please ensure electrical outlets not in use are covered with protective caps. A protective cap was missing from the electrical outlets not in use in the 3rd Right classroom in the main 2nd building.

Correction Deadline: 8/1/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultants observation that the following potential hazards existed: Large tree limbs and sticks were on the left preschool playground and paint was peeling from the small green rail and poles on the toddler swing on the right infant/toddler playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/1/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on consultants observation that medication was accessible to children in that a bottle of Children's Ibuprophen and pain reliever was located in a child's book bag on a hook under the cubbies in the first back left classroom.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 8/1/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 05/16/2017	Met
Staff # 2 Date of Hire: 11/10/2005	Met
Staff # 3 Date of Hire: 03/01/2001	Met
Staff # 4 Date of Hire: 03/16/2018	Met
Staff # 5 Date of Hire: 09/21/2006	Met
Staff # 6 Date of Hire: 05/29/2012	Met
Staff # 7 Date of Hire: 05/04/2018	Met
Staff # 8 Date of Hire: 01/25/2017	Met
Staff # 9 Date of Hire: 12/27/2016	Met
Staff # 10 Date of Hire: 08/29/2005	Met
Staff # 11 Date of Hire: 07/02/2018	Met
Staff # 12 Date of Hire: 10/01/2000	Met
Staff # 13 Date of Hire: 04/25/2016	Met
Staff # 14 Date of Hire: 08/22/2016	Met
Staff # 15	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Date of Hire: 07/02/2018

Staff # 16

Met

Date of Hire: 01/04/2016

Staff # 17

Met

Date of Hire: 09/16/2002

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Director stated three staff will be enrolled in the Technical Certificate of Credit in Early Childhood program on August 13, 2018.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.